

MINUTES of the proceedings at a Meeting of the **POLICY & RESOURCES COMMITTEE** of the Fakenham Town Council held at Fakenham Connect, Oak Street, on **TUESDAY 17 FEBRUARY 2015** at 5.15pm, when there were present:

Cllr J Punchard (Chairman, presiding)
Cllrs A Vertigan, G Acheson, I Grand, J Cubitt, J Holdom & D. Cubitt

131 HOUSEKEEPING

The Chairman informed the Meeting of the location of the emergency exits and toilets.

132 MINUTES

The Minutes of the Meeting held on 20 January, having been circulated were amended.

133 APOLOGIES

Cllr J Punchard

134 DECLARATIONS OF INTEREST

There was no Declarations of Interest.

135 MATTERS ARISING FROM THE MINUTES

Cllr Holdom reported that the 'End of Year Finance Course' has been cancelled at Swaffham and suggested the Deputy Clerk attend the next one at Upton.

136 COMPLIMENTS AND COMPLAINTS PROCEDURE

On the proposition of Cllr Holdom, seconded by Cllr J. Cubitt that the Clerk should cross reference the procedures with Standing Orders and that this item be deferred to the next meeting.

137 EXCLUSION OF PUBLIC & PRESS

On the proposition of Cllr Vertigan, seconded by Cllr J. Cubitt RESOLVED that pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the Public & Press be excluded from the Meeting, as publicity would be prejudicial to the public interest by reason of the nature of the business to be transacted.

138 STAFF MATTERS

Staff matters were discussed.

139 OPEN SESSION

On the proposition of Cllr J. Punchard, seconded by Cllr A. Vertigan RESOLVED that the Council moves into Open Session.

The meeting closed at 7.15pm.

CONFIRMED this day of 2015.

CHAIRMAN