

MINUTES of the proceedings at a Meeting of the **LEISURE & ENVIRONMENT COMMITTEE** of Fakenham Town Council held at Trap Lane Pavilion, Trap Lane, Fakenham, on **TUESDAY 24 FEBRUARY 2015** at **5.30pm**, when there were present:

Cllr A Vertigan (Chairman Presiding)
Cllrs M Coates, J Holdom, N Westmancott, J. Punchard and J. Dougall

154 **HOUSEKEEPING**

The Chairman informed the Meeting of the location of the emergency exits and toilets.

155 Apologies have been received from Mr Paul Young of the Norfolk Orbital Railway Group who had been invited to speak at this meeting. Another date will be arranged.

156 **MINUTES**

The Minutes of the Meeting held on 27 January 2015, having been circulated, were, on the proposition of Cllr Coates, seconded by Cllr Westmancott, AGREED and signed by the Chairman.

157 **APOLOGIES**

Apologies for absence were received from Cllrs Crooke and D. Cubitt.

158 **DECLARATIONS OF INTEREST**

There were no declarations of interest

159 **MATTERS ARISING FROM THE MINUTES**

Minute 143: The benches have been repainted at Creake Road Cemetery.

Minute 147: The safety signs for Millennium Park should be erected this week.

Minute 149: Cllr Vertigan has spoken to the family of the late Mark Baldwin regarding a memorial. On the proposition of Cllr Punchard, seconded by Cllr Vertigan approval is given to place a memorial bench on Town Council land/property. The site is to be confirmed. All in favour.

160 **ELECTORS QUESTIONS**

Cllr Dougall reported an increase on dog fouling outside the Sports and Fitness Centre at Trap Lane and also Millennium Park. The Clerk informed Cllr Dougall that the Environmental Health officers from NNDC were this week visiting all parts of Fakenham hoping to catch irresponsible dog owners. The Clerk will contact NNDC to see if they have any signs that can be erected.

161 **REPORTS ON THE COUNCIL'S ESTATE**

Hayes Lane: (Cllr Vertigan) This area is in good condition. The Clerk will contact the Hawk and Owl Trust to enquire when they will be installing the boardwalk.

Whitelands: (Cllr Punchard) The path through the play area has cracks developing. The Clerk will inspect and get the Groundsman to repair.

Aldiss Park (Cllr Westmancott): This area is ok

Goggs Mill Picnic Area (Cllr Westmancott): This area is ok. Chicken numbers have increased; the Clerk will contact Environmental Health.

Millennium Park: (Cllr Punchard): This area all ok. An incident occurred on Saturday evening with the emergency services requiring access. The Clerk has now informed the services of the codes to the locks.

Queen's Road Cemetery: The cemetery is looking neat and tidy.

Peckover Cemetery (Cllr Punchard): This area is ok.

Creake Road Cemetery: (Cllr Vertigan) This area is ok.

St Peters Gardens: This area is ok.

North Park Play Area: (Cllr Coates): This area is ok. A 'For Sale' board has been erected.

Railway Cutting: (Cllr Punchard): Cllr Punchard reported that the mesh needs replacing on the steps at the Holt Road end. Following a discussion it was agreed that the gate will be boarded up. Fly tipping is a big problem and the Clerk will contact NNDC and Victory Housing regarding getting this cleared.

Trap Lane (Cllr Holdom): This area is ok. Cllr Holdom reported that a light had been left on in the toilets. The Clerk will write to the hirers responsible.

Edmondson's Acres/Goggs Meadow /Bacon's Piece (Cllr Coates):
All ok.

162 CREAKE ROAD CEMETERY EXTENSION

The notes from the previous meetings were discussed. The Deputy Clerk had prepared figures giving details of burials over the last 10 years. These will be circulated to all Councillors. Following a discussion it was agreed to contact Simon Case from NNDC to enquire if he could help with the best trees that would survive in the extension.

163 WASTE COLLECTIONS

On the proposition of Cllr Vertigan, seconded by Cllr Coates that the contract for the waste bin collection be awarded to Veolia at £10.60 per lift. All in favour.

164 QUEENS ROAD CEMETERY

A neighbour of the cemetery has requested that the Council replaces the rotten fencing adjoin her property. The Clerk will get measurements and full costing to take to Full Council.

165 THE WAR MEMORIAL

The War Memorial has been granted Grade II listing by English Heritage. The Clerk was asked to enquire if this included the railings.

166 COMMUNITY PROJECT – B & Q

The Clerk will contact B & Q to enquire if the project included staff and financing.

167 GOGGS MEADOW

The Clerk reported that the final works on clearing the pond have now been completed. Cllr Coates asked that the Groundsman checks the gate at Goggs Meadow is unlocked.

168 NORFOLK PLAYING FIELDS ASSOCIATION

On the proposition of Cllr Coates, seconded by Cllr Vertigan that the annual subscription of £45.00 is paid. All in favour.

169 EXCLUSION OF PUBLIC & PRESS

On the proposition of Cllr Punchard, seconded by Cllr Coates RESOLVED that pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, that Public & Press be excluded from the Meeting, as publicity would be prejudicial to the public interest by reason of the nature of the business to be transacted.

170 RUDHAM STILE LANE

Following a discussion the purchase price of this land will stay the same.

171 ACCESS TO THE RAILWAY CUTTING

Nothing further to report.

172 **OPEN SESSION**

On the proposition of Cllr Vertigan, seconded by Cllr Punchard RESOLVED the Council moves into Open Session

The meeting closed at 6.25pm.

CONFIRMED this day of 2015.

CHAIRMAN