



Fakenham Town Council

10 June 2020

I give notice that a Meeting of Fakenham Town Council will be held by
ZOOM on TUESDAY 21 JULY 2020 AT 6PM

Yours faithfully

L J Jennings

Linda Jennings
Town Clerk

**ANY MEMBER OF THE PUBLIC WISHING TO ATTEND THIS MEETING MUST
CONTACT THE CLERK IN ADVANCE FOR JOINING INSTRUCTIONS.**

AGENDA

In the interests of openness and transparency, Councillors and Members of the Public are reminded that the law permits any person to film, record, photograph or use Social Media in order to report on the proceedings of a meeting of the Council. The Council request anyone wishing to record the meeting lets the Council know beforehand so appropriate arrangements can be made to facilitate the recording.

To receive a report from Fakenham Police

To receive any Electors Questions

To receive any reports from District/County Councillors

For time management purposes, if possible written reports are requested prior to the meeting to facilitate Q&A only at the meeting.

AGENDA

- 1 To consider for acceptance apologies for absence.
- 2 Declarations of Interest: Members are asked at this stage to declare any interests that they may have in any of the following items on the Agenda.
- 3 To confirm the Minutes of the Meeting held on 16th June 2020.
- 4 To receive an update on actions taken after the last Council Meeting if these matters are not included on the Agenda:

Fakenham Connect, Oak Street, Fakenham, Norfolk NR21 9DY

Tel: 01328 853653

Email: info@fakenhamtowncouncil.co.uk

Website: www.fakenhamtowncouncil.org.uk

Town Clerk: Linda Jennings

Minute 30 (9,290, 264,146) – Carry forward postponed Councillor Training for future action.

Minute 30 (9,290, 264,237) – Library Triangle seats – update from Cllr Duffy

Minute 30 (15) – Update on Closure of Norwich St.

Minute 40 – To receive an update on the Thursday Market

- 5 To fill One Town Councillor Vacancy by co-option.
- 6 To receive the Mayor's Announcements.
- 7 To receive any reports from Councillors who have attended Meetings outside the Council.
- 8 To receive an update on the Decision Log (attached).
- 9 To receive and note correspondence and comment upon any items for information and action – nothing received.
- 10 To receive and adopt the Minutes of the Development & Market Committees held on:
 - a) 29th June 2020 (attached)
 - b) 13th July 2020 (attached)
- 11 To receive and adopt the Minutes of the Leisure & Environment Committee held on:
 - a) 23rd June 2020 (attached)
- 12 To receive and adopt the Minutes of the Policy and Resources Committee held on:
 - a) 7th July 2020 (attached)
12. Financial Matters
 - a. To receive and approve Fakenham Town Council & Charter Market Receipts and Payments reports for June 2020
 - b. To receive and approve Fakenham Town Council & Charter Market Consolidated Bank reports for June 2020
 - c. To receive and approve 1st Quarter 2020-21 Budget v Actuals report
 - d. To receive and approve 1st Quarter 2020-21 Variance report
 - e. To receive minutes for the Finance Committee meeting held on 14th July
 - f. To receive and approve Fakenham Town Council 2019-20 Statutory Balance Sheet and Income & Expenditure Account
 - g. To receive & approve 2019-20 Annual Governance & Accountability Return:
 - Internal Audit Report
 - Section 1 Governance Statement
 - Section 2 Accounting Statement
 - Variance Report
 - g. To agree dates for Exercise of Public Rights
 - h. To receive and approve 2019--20 Charter Market Accounts and report
 - i. To receive Finance Team report
- 13 To receive a progress report regarding the updating of the Council's I.T. Equipment and system.
- 14 To discuss Parking on Tunn Street Triangle.
- 15 To discuss the replacing of the 'setts' on the north side of the Market Place.

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- 16 To receive any further items for the next agenda.
- 17 To move that the Public & Press be excluded from the Meeting under the provisions of Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960.
- 18 To confirm the Confidential Minutes of the Meetings held on:
 - a) Full Council meeting 16th June 2020
 - b) Policy & Resources Meeting 7th July 2020
- 19 To discuss Town Council accommodation
- 20 To move into Open Session
- 21 To note the date and time of the next meeting of the Council on 15th September 2020