



Fakenham Town Council

19 May 2020

I give notice that a Meeting of the **LEISURE & ENVIRONMENT COMMITTEE** of Fakenham Town Council will be held by **ZOOM on TUESDAY 26 MAY 2020 at 5.30pm**

Yours faithfully
Linda Jennings

Linda Jennings
Town Clerk

ANY MEMBER OF THE PUBLIC WISHING TO ATTEND THIS MEETING MUST CONTACT THE CLERK IN ADVANCE FOR JOINING INSTRUCTIONS.

A G E N D A

In the interests of openness and transparency, Councillors and Members of the Public are reminded that the law permits any person to film, record, photograph or use Social Media in order to report on the proceedings of a meeting of the Council. The Council request anyone wishing to record the meeting lets the Council know beforehand so appropriate arrangements can be made to facilitate the recording.

- 1 To elect a Chairman of the Committee to serve until the next Annual Meeting of the Council.
- 2 To receive Apologies for Absence.
- 3 To adjourn the Meeting for Electors' questions
- 4 Declarations of Interest: Members are asked at this stage to declare any Interests, which they may have, in any of the following items on the Agenda.:
- 5 To elect a Vice-Chairman of the Committee to serve until the next Annual Meeting of the Council.
- 6 To Elect a Committee Member to the Human resources Sub -Committee
- 7 To Elect a Committee Member to the Policy & Resources Committee

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Town Clerk: Linda Jennings

- 8 To confirm the Minutes of the Meeting held on 28 April 2020 (attached).
- 9 Matters arising from the Minutes:
- 10 To receive a report from the Council's Estate.
- 11 To review Cemetery fees.
- 12 To receive an update on the Groundsmen's work schedule
- 13 To confirm the date and time of next meeting 23 June 2020 at 5.30pm.