

**MINUTES of the LEISURE & ENVIRONMENT COMMITTEE MEETING of  
FAKENHAM TOWN COUNCIL**

held at Fakenham Connect, Oak Street, Fakenham

on TUESDAY 29 JANUARY 2020 at 5:30pm

**PRESENT:**

Councillor M Coates (Chairman, Presiding)

Town Cllrs: P Hannon, M Dutton, J Holdom, J Rockett, J Griffiths, D Andrews

Town Clerk: L Jennings

Public: One

Press: A McMillan (EDP)

	<b>AGENDA</b>	<b>Action (initials)</b>
<b>103</b>	<b>APOLOGIES FOR ABSENCE</b> Apologies were received from Cllrs Bucknell and Glynn	
<b>104</b>	<b>ELECTORS QUESTIONS</b> A member of the public asked if a new Notice Board could be erected on the wall of the Bistro in the Market Place. The building is privately owned so permission would need to be sought. The Notice Board would be for organisations in the town to advertise events. This will be investigated.	
<b>105</b>	<b>DECLARATIONS OF INTEREST</b> There were none.	
<b>106</b>	<b>MINUTES</b> On the proposition of Cllr Coates, seconded by Cllr Hannon, the minutes of the meeting held on 26 November 2019 were AGREED and signed by the Chairman.	
<b>107</b>	<b>MATTERS ARISING FROM THE MINUTES</b> <b>Minute 95</b> – Goggs Mill Road – The Clerk will liaise with the Hempton Parish Clerk to decide which options they would like to pursue. <b>Minute 95</b> – Creake Road Cemetery, replacement windows and doors the Clerk still has to source carpenters for a quote. <b>Minute 95</b> – New play equipment for Whitelands Play Area - The Clerk has met with coordinator to decide which equipment to buy. Playforce are quoting for three items. <b>Minute 95</b> – The repair equipment for the Play Areas has been ordered following the RoSPA recommendations. The work is now complete. <b>Minute 95</b> – The tyres, wheels and plough for the tractor have been ordered. <b>Minute 96</b> – Cllr Dutton has met with the grass cutting contractors to discuss a wild flower area on Aldiss Park. Has arranged for two areas to be left uncut.	<b>Clerk</b> <b>Clerk</b> <b>Clerk</b>
<b>108</b>	<b>COUNCIL'S ESTATE</b> Trap Lane – still awaiting tree works Railway Cutting – need contractor to thin unnecessary trees Millennium Park – Goal posts need moving.	<b>Clerk</b>
<b>109</b>	<b>ALLOTMENT SUB COMMITTEE MINUTES</b> On the proposition of Cllr Dutton, seconded by Cllr Coates, the minutes of the meeting held on 14 January 2020 were received and noted. A member of the public had asked if it would be possible for toilets to be installed on the sites. This would not be financially viable.	

110	<p><b>TO DISCUSS REPAIRS TO THE WOODEN BOARD WALK AT ALDISS PARK</b>  The boardwalk is completely rotten. This was built and installed by FACT some years ago. The Clerk will contact FACT to see if they could help with a replacement.</p>	Clerk
111	<p><b>TO DISCUSS ROUNDABOUTS ON THE OUTSKIRTS OF FAKENHAM</b>  The tidying of the roundabouts was discussed. The Clerk will contact Norfolk County Council Highways to see if they can help financially with this project.</p>	Clerk
112	<p><b>SPORTING FACILITIES</b>  Nothing to report. This will be an item on the next agenda.</p>	MD
113	<p><b>FUNFAIR ON MILLENIUM PARK</b>  The Clerk has received a request for a Funfair to open on Millennium Park the week of 23<sup>rd</sup> – 28 March 2020. Following a discussion Councillors refused this request on the grounds of noise and disruption to close neighbours.</p>	
114	<p><b>TO CONFIRM THE DATE AND TIME OF THE NEXT MEETING;</b>  25 February 2020 at 5.30pm</p>	
115	<p>On the proposition of Cllr Coates seconded by Cllr Dutton RESOLVED that pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, that Public &amp; Press be excluded from the Meeting, as publicity would be prejudicial to the public interest by reason of the nature of the business to be transacted.</p>	
116	<p><b>TRAP LANE PAVILION – TASK &amp; FINISH GROUP REPORT</b>  A report has yet to be received. One of the changing rooms has been emptied; the second one should be cleared this week.</p>	
117	<p><b>TO MOVE INTO OPEN SESSION</b>  On the proposition of Cllr Coates seconded by Cllr Andrews RESOLVED the Council moves into Open Session.</p>	
	<p>There being no further business the meeting closed at 18.10pm  Confirmed this    day of    2020    <p style="text-align: right;"><b><u>CHAIRMAN</u></b></p> </p>	