

MINUTES of the FULL COUNCIL MEETING of FAKENHAM TOWN COUNCIL

held at Fakenham Connect, Oak Street, Fakenham

on TUESDAY 21st JANUARY 2020 at 7:00pm

PRESENT:

Councillor G Foortse (Chairman, presiding)

Town Cllrs: J Holdom, M Coates, J Griffiths, G Acheson, P Hannon, M Campbell, P Bucknell, A Glynn, D Andrews, T Duffy, J Rockett

Town Clerk: L Jennings

Deputy Town Clerk: A Kerrison

District Councillors: J Rest, C Cushing

County Councillor: T Fitzpatrick

Police: PC R Dawson

Press: J Harding (Lynn News) A McMillan (EDP)

Public: 5 Members of the public

		Action (initials)
202	TO ALLOW FAKENHAM POLICE TO GIVE A REPORT PC Dawson reported the lowest level of incidents over the festive period for some time. 9 Student PC's are being trained, 4 Specials have joined the team with two more coming next month. These will all be based at Fakenham. The Police engagement sessions are continuing in the Police Station on a Thursday afternoon 1-3pm but may be moved to the Library in the future. SNAP priorities have been set at; 1. Increased police visibility 2. Rural Crime 3. Alcohol related antisocial behaviour. The next SNAP meeting is at 7pm on 19 th February. PC Dawson also said thank you for the very successful Christmas Fayre. The Clerk made PC Dawson aware of an elector's house being targeted in Norwich Road. PC Dawson was aware of the problem.	
203	TO ADJOURN THE MEETING FOR ELECTORS QUESTIONS An elector gave an account of a problem he is having with a fine issued for parking in the loading bay behind Argos. The parking enforcement company are being very threatening in trying to obtain payment. The Clerk noted that the owner of the land is unknown and therefore she has been unable to help. A member of the public asked what is happening regards the Post Office in the Town which closed at the end of business yesterday afternoon. They were concerned that vulnerable members of the area were now unable to purchase top up for gas at the coldest part of the year. It was noted that a temporary solution is a van coming to the market on a Thursday afternoon. Cllrs were very unhappy that this has happened as it is the most vulnerable people who will suffer the most. On the proposition of Cllr Acheson, seconded by Cllr Griffiths and agreed by all that this matter should be an agenda item for next week's L&E meeting and that a member of the post	Clerk

	office should be asked to come to the meeting to explain themselves.	
204	<p>TO ALLOW 10 MINUTES FOR DISTRICT/COUNTY COUNCILLORS TO ADDRESS THE MEETING</p> <p>Cllr Rest said that environmental health is dealing with a rat infestation on Norwich Road. A person who fly tipped in Fakenham has been prosecuted. PC Dawson asked if anyone witnesses fly tipping to note the vehicle index number and give this to the police. The wooden benches in the Market Square are to be repaired.</p> <p>Cllr Cushing said the disabled parking spaces at the Sports Centre are being added to NNDC car parking order so that abled bodied people parking in these spaces can be fined.</p> <p>Cllr Fitzpatrick said that</p> <ol style="list-style-type: none"> 1. Everyone from the Town, District and County Cllrs and our MP are working together to resolve the Post Office situation. Mr Mayhew MP is holding a surgery in Fakenham Parish Church on 14th February at 10am. 2. Setts in the Market Place are being replaced 3. Plans for the old Grammar School site are on-going 4. Broadband now has 94% coverage 5. The Fire Service risk management consultation is now closed 6. NCC budget for the coming year is being discussed 7. A roundabout has been agreed for Hempton and work will take place in 2020-21 <p>Cllrs noted that the work on the replacement Setts in the Market Place is very slow. The Farmers market has had to be split and re-arranged on to Upper Market Place because of the work. Is there a timetable for this to be finished? Cllr Fitzpatrick will chase this. It was noted that 66% of NCC budget goes in to Adult Social Care and Children Services. Councillors queried priorities on Social Care improvements. Cllr Fitzpatrick explained what work is being done to try and meet the increased demand.</p> <p>Cllrs Rest, Cushing, Fitzpatrick and members of the public left the meeting</p>	TF
AGENDA		
205	<p>TO CONSIDER FOR ACCEPTANCE APOLOGIES FOR ABSENCE.</p> <p>Apologies for absence were received and accepted from Cllrs Thorpe, Mears, Dutton and Punchard</p>	
206	<p>DECLARATIONS OF INTEREST</p> <p>There were none</p>	
207	<p>TO CONFIRM THE MINUTES OF THE MEETING HELD ON 17 DECEMBER 2019</p> <p>207.1 The minutes of the meeting held on 17th December 2019 were on the proposition of Cllr Coates and seconded by Cllr Acheson, AGREED and signed by the Chairman.</p>	
208	<p>TO RECEIVE UPDATE ON ACTIONS TAKEN AFTER THE LAST COUNCIL MEETING IF THESE MATTERS ARE NOT ON THE AGENDA</p> <p>Minute 184– VE Day plans. It was noted that the early May Day Bank Holiday has been moved to Friday 8th May to coincide with the 75th Anniversary of VE Day. It was agreed that Cllrs Glynn, Campbell, Holdom and Acheson along with the Clerk should form a sub-committee to organise a commemoration event. The same committee will also consider celebrations for VJ Day on 15th August and Battle of Britain Day on 15th September.</p> <p>Minute 195 – Library Triangle. The benches and bicycle rack should be installed in the next 2 weeks.</p>	

209	<p>TO FILL ONE TOWN COUNCILLOR VACANCIES BY CO-OPTION There were no applicants</p>	
210	<p>TO RECEIVE THE MAYORS ANNOUNCEMENTS 9/1 – Gave a speech to the blind club There is to be a litter pick on 7th May organised by the Racecourse – more details to follow. There is a meeting at the academy on 28 January to talk about the park run. Cllr Foortse is trying to get the bins removed from Newman’s Yard as they are not needed and are attracting rats.</p>	
211	<p>TO RECEIVE ANY REPORTS FROM COUNCILLORS WHO HAVE ATTENDED MEETINGS OUTSIDE THE COUNCIL Cllr Campbell did a reading at the Church for the Christmas service Cllr Glynn The Hawk and Owl Trust will be taking over the upkeep of the Cinema triangle of land Cllr Acheson went to a VE day meeting at NNDC Cllr Holdom attended a NALC executive meeting. Business rates on publically owned properties such as lavatories and cemeteries was discussed. It was agreed to lobby MP’s to take this up in Parliament on National Lobby Day, 10 March. On the proposition of Cllr Acheson, seconded by Cllr Rockett and agreed by all that Cllr Holdom should write to Mr Mayhew about this and the Thursday Market and attend his surgery in the Church on 14 February and invite him to come and meet the Council. This is to be a meeting separate from the regular Full Council Meeting.</p>	JH
212	<p>DECISION LOG AND CLERKS REPORT D&M 52 – On the proposition of Cllr Foortse, seconded by Cllr Bucknell and agreed by all that Cllrs Duffy and Acheson should create the artwork and get the information table repaired. Full Council 99 – FTC have cleared one changing room but Little Angels are yet to clear the other. It was agreed that this needs to be done by the end of January and the key handed back to the Council. Full Council 179 – The current board is not weather proof. The Clerk will investigate whether the material used in the Towns noticeboard is weatherproof.</p>	<p>TD/GA Clerk Clerk</p>
213	<p>TO RECEIVE AND COMMENT UPON ANY ITEMS FOR INFORMATION AND ACTION The Clerk pointed out the Plug-Ngo – EV Charging Systems. It was noted that NNDC are fitting some charging points in their car parks. It was agreed to ask District Cllrs whether there will be any fitted in Fakenham and whether these parking spaces will be free.</p>	Clerk
214	<p>TO RECEIVE AND ADOPT THE MINUTES OF THE DEVELOPMENT & MARKET COMMITTEE ON 23rd DECEMBER 2019, 6th JANUARY & 20th JANUARY 2020 214.1 The minutes of the meeting held on 23rd December 2019 were moved for reception and adoption by Cllr Duffy Seconded by Cllr Acheson and agreed unanimously. 214.2 The minutes of the meeting held on 6th January 2020 were moved for reception and adoption by Cllr Duffy, Seconded by Cllr Griffiths and agreed unanimously. 214.3 The minutes of the meeting held on 20th January 2020 were moved for reception and adoption by Cllr Duffy, Seconded by Cllr Campbell and</p>	

	agreed unanimously.	
215	<p>TO RECEIVE AND ADOPT THE MINUTES OF THE POLICY & RESPORCES COMMITTEE HELD ON 7th JANUARY 2020</p> <p>215.1 The minutes of the meeting held on 7th January 2020 were moved for reception and adoption by Cllr Acheson, Seconded by Cllr Coates and agreed unanimously.</p>	
216	<p>FINANCIAL MATTERS</p> <p>216.1 To receive and approve Fakenham Town Council Receipts & Payments and Consolidated Bank reports for December 2019 On the proposition of Cllr Holdom, seconded by Cllr Acheson RESOLVED to receive and approve the payment of the accounts for December 2019 and the bank reconciliation statements as reviewed by the finance committee for December 2019.</p> <p>216.2 To receive and approve the Charter Market Receipts & Payments and Consolidated Bank reports for December 2019 On the proposition of Cllr Holdom, seconded by Cllr Duffy RESOLVED to receive and approve the payment of the accounts for December 2019 and the bank reconciliation statements as reviewed by the finance committee for December 2019.</p> <p>216.3 To receive and approve the 3rd quarter budget v actuals report for April to December 2019. On the proposition of Cllr Andrews, seconded by Cllr Foortse RESOLVED to receive and noted the 3rd quarter budget v actuals report.</p> <p>216.4 To Receive Minutes of Finance Committee Meeting 13th January 2020 These were received and approved.</p> <p>216.5 To receive a revised final Budget for 2020-21 and agree and sign-off the 2020-21 Parish Precept demand for submission to NNDC After discussion, on the proposition of Cllr Acheson, seconded by Cllr Rockett and agreed with 11 votes for and 1 against to accept the budget and precept demand for £208,228. The precept demand for 2020-21 was signed by the Chairman and the Clerk. This will be sent to NNDC before 4th February 2020.</p> <p>216.7 Finance Team Report. There was nothing more to report.</p>	
217	<p>TO DISCUSS THE 5 YEAR BUSINESS PLAN</p> <p>There was nothing new to report. This is to be added to the P&R agenda and report back to full council</p>	Clerk
218	<p>TO RECEIVE AN UPDATE ON THE MARKET TOWNS INITIATIVE (FAKENHAM TOWN CENTRE FACELIFT)</p> <p>A further £2,200 MTI grant has been received to complete the project.</p>	
219	<p>TO DISCUSS THE PROPOSED SCHOOL FOR CHILDREN WITH SPECIAL NEEDS AND A NEW FOOTPATH</p> <p>There is an informal planning event regarding a special education needs school on the old College site in the Community Centre on 31st January from 2pm to 6pm. FTC would like a footpath through the site to connect the Northern Development to Church Lanes and the centre of the Town.</p>	
220	<p>TO DISCUSS THE PARKING SITUATION ON THE UPPER MARKET AND MARKET PLACE</p> <p>It was noted that a lot of cars are parking in the market square and the upper market. A discussion took place about the pedestrian areas and safety. On the proposition of Cllr Holdom, seconded by Cllr Griffiths and agreed by all to have a meeting to discuss what the Council would like to see and invite PC Dawson to that meeting. Following this meeting there</p>	Clerk

