



Fakenham Town Council

15 January 2020

I give notice that you are summoned to attend the next **MEETING** of the **COUNCIL** at Fakenham Connect, Oak Street, Fakenham on **TUESDAY 21 JANUARY 2020** at **7:00pm**.

Yours faithfully

Linda Jennings
Town Clerk

AGENDA

In the interests of openness and transparency, Councillors and Members of the Public are reminded that the law permits any person to film, record, photograph or use Social Media in order to report on the proceedings of a meeting of the Council. The Council request anyone wishing to record the meeting lets the Council know beforehand so appropriate arrangements can be made to facilitate the recording.

To allow Fakenham Police to give a report

To allow 15 minutes for Electors Questions

To allow 10 minutes for District/County Councillors to address the Meeting

AGENDA

- 1 To consider for acceptance apologies for absence.
- 2 Declarations of Interest: Members are asked at this stage to declare any interests that they may have in any of the following items on the Agenda.
- 3 To confirm the Minutes of the Meeting held on 17th December 2019.
- 4 To receive an update on actions taken after the last Council Meeting if these matters are not included on the Agenda.
Minute 184 – VE Day Plans
Minute 196 – Library Triangle
- 5 To fill One Town Councillor Vacancy by co-option.
- 6 To receive the Mayor's Announcements.
- 7 To receive any reports from Councillors who have attended Meetings outside the Council.

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Town Clerk: Linda Jennings

- 8 To receive an update on the Decision Log (attached).
- 9 To receive and note correspondence and comment upon any items for information and action (attached).
- 10 To receive and adopt the Minutes of the Development & Market Committees held on:
 - a) 23rd December 2019 (attached)
 - b) 6th January 2020 (attached)
 - c) 20th January 2020 (to follow)
- 11 To receive and adopt the Minutes of the Policy & Resources Committee held on:
 - a) 7th January 2020
- 12 Financial Matters
 - a. To receive and approve Fakenham Town Council Receipts & Payments and Consolidated Bank reports for December 2019
 - b. To receive and approve Charter Market Receipts & Payments and Consolidated Bank reports for December 2019
 - c. To receive 3rd Qtr Budget versus Actuals report for April to December 2019
 - d. To Receive minutes of Finance Committee meeting 13 January 2020
 - e. To receive a revised final budget for 2020-21
 - f. To receive a revised 2020-21 Precept for £208,228
 - g. To agree and sign off the 2020-21 Parish Precept demand for submission to NNDC
 - h. Finance Team report
- 13 To Discuss the 5 Year Business Plan
- 14 To receive an update on The Market Towns Initiative (Fakenham Town Centre)
- 15 To discuss the proposed school for children with special needs and a new footpath
- 16 To discuss the parking situation on the Upper Market and Market Place.
- 17 To receive any further items for the next agenda.
- 18 To move that the Public & Press be excluded from the Meeting under the provisions of Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960.
- 19 To confirm the Confidential Minutes of the Meetings held on:
 - a) Full Council – 17 December 2019
- 20 To discuss Town Council accommodation
- 21 To move into Open Session
- 22 To note the date and time of the next meeting of the Council on 18th February 2020 at 7.00pm.