

MINUTES of the LEISURE & ENVIRONMENT COMMITTEE MEETING of

FAKENHAM TOWN COUNCIL

held at Fakenham Connect, Oak Street, Fakenham

on TUESDAY 27 August 2019 at 5:30pm

PRESENT:

Councillor M Coates (Chairman, Presiding)

Town Cllrs: P Hannon, M Dutton, P Bucknell, J Rockett, J Holdom, G Foortse

Deputy Town Clerk: A Kerrison

Public: None

	AGENDA	Action (initials)
53	APOLOGIES FOR ABSENCE Apologies were received and accepted from the Clerk and Cllr Andrews The meeting was aware that travellers had been staying on Trap Lane field over the Bank Holiday weekend. They were attending a festival in Walsingham. This was discussed and agreed that it needs to be given more thought before the August Bank Holiday weekend next year.	
54	DECLARATIONS OF INTEREST There were no declarations of interest.	
55	MINUTES On the proposition of Cllr Coates, seconded by Cllr Dutton, the minutes of the meeting held on 23 July 2019 were AGREED and signed by the Chairman.	
56	MATTERS ARISING FROM THE MINUTES Minute 27 – Garage Door replacement – This has now been done Trap Lane Ash Trees – Simon Case from NNDC has said that these trees are all showing signs of ash dieback disease. An arborist is being sought to decide how to proceed. New Sides for Kioti – This is now complete. Goggs Mill & Edmondson Acres – A report from The Hawk & Owl trust was read out regarding the management of this area. It was agreed that a yearly report from the Trust was required to keep the Council up to date. Minute 28 – Parking on Nelson Road/Butchers Lane. This has been added to the list of items to discuss with the Highways Engineer when he visits next month. Minute 41- On the proposition of Cllr Dutton, seconded by Cllr Coates and agreed by all that 2 footpath signs should be purchased at £9.99 each.	Clerk
57	ELECTORS QUESTIONS An email has been received from a lady who would like to hide children’s books around Fakenham. This is to encourage children to search for the books, read them and leave a review on Facebook, then hide them for another child to find. Councillors thought this was a good idea, and although they could not give permission for this they supported the idea. EP Youth would like to run a project on Millennium Park. It would involve attaching 10 QR codes to trees, play equipment etc. with no damage to the them, for children to find. This matter will be added to the beginning of the September Full Council agenda. Cllr Holdom will	Clerk JH

	forward the details to all Councillors.	
58	<p>COUNCIL'S ESTATE</p> <p>Trap Lane – The “no dogs” notices are being torn down as quickly as they are put up. It was agreed that an article should be placed in the Fakenham Sun and the Beacon explaining why dogs are banned from certain areas of the estate. It was also agreed that Cllr Foortse should send a copy of the signs used in the Netherlands to all Councillors.</p> <p>Trap Lane Pavilion – The tree has been removed. The windows still need replacing.</p> <p>Hayes Lane – The grass has been cut. The area is uneven and needs rolling.</p> <p>Millennium park – The dog signs are being removed. Thought needs to be given as to how these are fixed. On the proposition of Cllr Foortse, seconded by Cllr Coates and agreed by all that Cllrs Dutton and Coates should action the cutting back of the lower tree branches that act as a hideaway for people engaging in antisocial behaviour.</p> <p>Whitelands – Further Quotes have been obtained for new play equipment. More funding is being raised.</p> <p>Quaker cemetery – Bush and weeds on wall need removing. The groundsman can do this.</p> <p>Queens Road Cemetery – Some improvement but trees need tidying.</p> <p>Creake Road Cemetery – The gate to the bottom field needs repairing, The wall needs has been repaired, grass needs cutting and graves need strimming and bushes removed, the wooden window frames in the building need replacing.</p> <p>Goggs Mill picnic area – The new bin is in place, the fence has been repaired but needs further strengthening.</p> <p>St Peters Garden - The barbed wire needs removing from the wall, the ivy also needs removing as it is damaging the wall.</p>	<p>GF RL</p> <p>MD/MC</p> <p>Clerk</p> <p>Clerk</p>
59	<p>MINUTES OF ALLOTMENT MEETING 9 JULY 2019</p> <p>The minutes were received. Bonfires have been banned on Rudham Stile Lane allotments and the tenants are not happy. It may be that they need to be banned on all sites to avoid smoke going in to surrounding properties. This is to be an agenda item for the next allotments sub-committee meeting.</p>	Clerk
60	<p>TO RECEIVE the Following Quotes</p> <p>To repair the area in front of the container at Trap Lane – £2104.50 excluding VAT. It was agreed to go ahead and get this done before the winter.</p> <p>To repair the turning circle around the tree in the roadway at Creake Road cemetery. It agreed that this was too expensive and further quotes should be obtained.</p> <p>To purchase repair products for play equipment following the recent RoSPA inspection. And to repair the Cableway at Millennium Park. This item is to be deferred until the September L&E meeting.</p>	<p>Clerk</p> <p>Clerk</p>
61	<p>TO RECEIVE AN UPDATE FROM THE POLICE REGARDING THE THEFT OF THE HERITAGE PLAQUE</p> <p>An email was received stating that no further information has come forward regarding the missing plaque.</p>	
62	<p>TO CONSIDER A REQUEST TO USE AN AREA OF THE TOWN COUNCIL'S ESTATE FOR PARK RUNS</p> <p>The park runs take place on a Sunday morning, and it was hoped that a junior run, 2K, could be held on Trap Lane Field. There is very limited parking at Trap Lane and this would need to be looked at. Cllrs Dutton, Foortse and Bucknell will look at the area and report back to the next meeting.</p>	MD/GF/ PB
63	<p>SPORTING FACILITIES IN FAKENHAM</p> <p>There was nothing new to report.</p>	

64	CLERKS REPORT ON RECENT CEMETERY TRAINING This was deferred until the next meeting when the Clerk is present.	
65	TO CONFIRM THE DATE AND TIME OF THE NEXT MEETING; 24 September 2019 at 5.30pm	
	<p>There being no further business the meeting closed at 19.00pm</p> <p>Confirmed this day of 2019</p> <p style="text-align: right;"><u>CHAIRMAN</u></p>	