



Fakenham Town Council

17 July 2019

I give Notice that a Meeting of the LEISURE & ENVIRONMENT COMMITTEE of the Fakenham Town Council will be held at Fakenham Connect, Oak Street, on TUESDAY 23 JULY 2019 at 5.30pm.

Yours faithfully

Linda Jennings
Town Clerk

A G E N D A

In the interests of openness and transparency, Councillors and Members of the Public are reminded that the law permits any person to film, record, photograph or use Social Media in order to report on the proceedings of a meeting of the Council. The Council request anyone wishing to record the meeting lets the Council know beforehand so appropriate arrangements can be made to facilitate the recording.

- 1 To receive Apologies for Absence.
- 2 Declarations of Interest: Members are asked at this stage to declare any Interests, which they may have, in any of the following items on the Agenda.
- 3 To confirm the Minutes of the Meeting held on 25 June 2019 (attached).
- 4 Matters arising from the Minutes:
 - Minute 27:** Kitchen for Trap Lane Pavilion
Goggs Mill replacement fence
Depot Garage Door replacement
Trap Lane playing Field Ash Trees
New sides for the Kioti vehicle
 - Minute 31:** Purchase of New Wheels and Plough for the Kubota Tractor
 - Minute 32:** Replacement benches for Goggs Mill/Aldiss Park and Millennium Park
- 5 To adjourn the Meeting for Electors' questions.
- 6 To receive reports from the Council's Estate.
- 7 To receive the minutes of the Allotments meeting held on 9 July 2019 (attached).

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Town Clerk: Linda Jennings

- 8 To receive the 2019 RoSPA reports for the Play Grounds play equipment.
- 9 To receive confirmation of the 'Tesco – Bags of Help' grant award.
- 10 To Receive Topic Suggestions for the Fakenham Sun Article.
- 11 To discuss sporting facilities in Fakenham.
- 12 To receive a report from the Clerk's recent Cemetery training.
- 13 To move that the Public & Press be excluded from the Meeting under the provisions of Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960.
- 14 To receive the confidential minutes of the Allotments subcommittee meeting held on 27 June 2019.
- 15 To move into Open Session.
- 16 To confirm the date and time of next meeting 27 August 2019 at 5.30pm.