



Fakenham Town Council

10 July 2019

I give notice that you are summoned to attend the next **MEETING** of the **COUNCIL** at Fakenham Connect, Oak Street, Fakenham on **TUESDAY 16 JULY 2019** at **7:00pm.**

Yours faithfully

Linda Jennings
Town Clerk

AGENDA

In the interests of openness and transparency, Councillors and Members of the Public are reminded that the law permits any person to film, record, photograph or use Social Media in order to report on the proceedings of a meeting of the Council. The Council request anyone wishing to record the meeting lets the Council know beforehand so appropriate arrangements can be made to facilitate the recording.

To allow Fakenham Police to give a report

To allow 15 minutes for Electors Questions

To allow 10 minutes for District/County Councillors to address the Meeting

AGENDA

- 1 To consider for acceptance apologies for absence.
- 2 Declarations of Interest: Members are asked at this stage to declare any interests that they may have in any of the following items on the Agenda.
- 3 To confirm the Minutes of the Meeting held on 18 June 2019.
- 4 To receive an update on actions taken after the last Council Meeting if these matters are not included on the Agenda.
- 5 To fill Four Town Councillor Vacancies by co-option.
- 6 To receive the Mayor's Announcements.

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Town Clerk: Linda Jennings

- 7 To receive any reports from Councillors who have attended Meetings outside the Council.
- 8 To receive an update on the Decision Log (attached).
- 9 To receive and note correspondence and comment upon any items for information and action (attached).
- 10 To receive and adopt the Minutes of the Development & Market Committees held on:
 - a) 1 July 2019 (attached)
 - b) 15 July 2019 (To follow)
- 11 To receive and adopt the Minutes of the Leisure & Environment Committee held on:
 - a) 25 June 2019 (attached)
- 12 To receive and adopt the minutes of the Policy & Resources Committee held on:
 - a) 9 July 2019 (attached)
- 13 Financial Matters
 - a. To receive and approve Fakenham Town Council Receipts & Payments and Consolidated Bank reports for June 2019
 - b. To receive and approve Charter Market Receipts & Payments and Consolidated Bank reports for June 2019
 - c. To receive and approve the 1st Quarter Budget v Actuals report
 - d. To receive the 1st Quarter Exceptions report
 - e. To consider possible expenditure on Website contract services
 - f. Finance Team report
- 14 To Discuss the Progress of the Heritage Trail
- 15 To receive an update on The Market Towns Initiative (Fakenham Town Centre facelift).
- 16 To discuss the 5 year Business Plan (copy attached)
- 17 To consider future development plans (see attached)
- 18 To receive any further items for the next agenda.
- 19 To move that the Public & Press be excluded from the Meeting under the provisions of Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960.
- 20 To confirm the Confidential Minutes of the Meetings held on:
 - a) Full Council – 18 June 2019 (attached)
- 21 To discuss Town Council accommodation
- 22 To discuss staff matters
- 23 To move into Open Session

- 24 Please note there will be an Extraordinary Town Council meeting on 20th August 2019 at 6.30pm.
- 25 To note the date and time of the next meeting of the Council on 17 September 2019 at 7.00pm.