

MINUTES of the LEISURE & ENVIRONMENT COMMITTEE MEETING of

FAKENHAM TOWN COUNCIL

held at Fakenham Connect, Oak Street, Fakenham

on TUESDAY 28 MAY 2019 at 5:30pm

PRESENT:

Councillor M Coates (Chairman, Presiding)

Town Cllrs: G Foortse, M Dutton, J Holdom, P Hannon, J Rockett

Deputy Town Clerk: A Kerrison

Public: None

	AGENDA	Action (initials)
1	TO ELECT A CHAIRMAN OF THE COMMITTEE TO SERVE UNTIL THE NEXT ANNUAL MEETING OF THE COUNCIL. On the proposition of Cllr Foortse, seconded by Cllr Dutton and agreed by all that Cllr Coates should be Chairman.	
2	APOLOGIES FOR ABSENCE Apologies were received and accepted from Cllr D Andrews	
3	DECLARATIONS OF INTEREST Cllr Hannon declared a non-pecuniary interest in item 11 on the agenda	
4	TO ELECT A VICE-CHAIRMAN OF THE COMMITTEE TO SERVE UNTIL THE NEXT ANNUAL MEETING OF THE COUNCIL. On the proposition of Cllr Holdom, seconded by Cllr Coates and agreed by all that Cllr Dutton should be Vice-Chairman.	
5	TO ELECT A COMMITTEE MEMBER TO THE HUMAN RESOURCES SUB –COMMITTEE. On the proposition of Cllr Holdom, seconded by Cllr Coates and agreed by all that Cllr Dutton should be appointed to the HR committee.	
6	TO ELECT A COMMITTEE MEMBER TO THE POLICY & RESOURCES COMMITTEE On the proposition of Cllr Foortse, seconded by Cllr Dutton and agreed by all that Cllr Hannon should be appointed to the P&R committee.	
7	MINUTES On the proposition of Cllr Holdom, seconded by Cllr Foortse, the minutes of the meeting held on 23 April 2019 were AGREED and signed by the Chairman.	
8	MATTERS ARISING FROM THE MINUTES Minute 167: Kitchen for Trap Lane Pavilion: We are still waiting for quotes for fitting the kitchen. The deputy Clerk is to chase these. Goggs Mill replacement Fence: The contractor was chased on 1 st May regarding a date for completion. The Deputy Clerk is to chase again. Depot Door replacement: On the proposition of Cllr Foortse, seconded by Cllr Dutton and agreed by all to accept the quote of £1988.00 from Howlett Garage Doors. Minute 169: New Bin for Goggs Mill. The Deputy Clerk is to check if this has been ordered, and if so when it will be delivered. Edmondson’s Acres: It was agreed to invite Nigel Middleton from the Hawk and Owl trust to a future meeting to update Councillors as to what is happening at Edmondson’s Acres. Cllr Holdom requested a copy of the lease between Hawk & Owl trust and the Council. Minute 171: Re-use of burial plots. It was noted that burial plots could not be re-used unless an Exclusive Right had not been purchased	Deputy Clerk Deputy Clerk Deputy Clerk Clerk

	or had expired, the last burial was more than 75 years ago, and either a faculty from the church (Consecrated ground) or a home office licence was obtained. It was agreed that this was not a viable option.	
9	<p>ELECTORS QUESTIONS</p> <p>A further dog waste bin has been requested for Norwich Road near Fayre Green. On the proposition of Cllr Foortse, seconded by Cllr Hannon and agreed by all to obtain a new bin.</p> <p>A question was asked about what can be done about excess speeding on Holt Road. It was agreed to contact Fakenham police to see if they can do anything about this and to ask for this to be considered by the SNAPS committee. It was also suggested that an article could be placed in the Fakenham Sun. It was agreed that items for the article in the Fakenham Sun is to be an agenda item for all committees.</p> <p>A request has been received for builders to park in the Queens Road cemetery whilst working on a property on Church Lanes. It was agreed that this should be declined.</p>	<p>Clerk</p> <p>Deputy Clerk</p>
10	<p>COUNCIL'S ESTATE</p> <p>Trap Lane Pavilion – Nothing new to report. The fence is still to be repaired. A request has been received from Fakenham Cricket Club to use the pavilion and changing rooms and the field. The Deputy Clerk is to find out whether they need the kitchen etc. After discussion it was agreed that a separate working party is needed to consider the future of the building.</p> <p>Trap Lane Playing Field – This is ok. There are several ash trees around the site and these need checking for Ash dieback by NNDC arborist .</p> <p>Millennium Park – Cllr Rocket will keep an eye on the park. There have been further small fires started in the area. The police have been informed.</p> <p>Aldiss Park – A fire was lit here over the weekend and one of the picnic benches destroyed.</p> <p>Hayes Lane – Cllr Hannon will keep an eye on this area.</p> <p>Railway Cutting – Nothing to report</p> <p>Goggs Mill Picnic Area– The fence has still not been repaired. The deputy Clerk will chase the contractors for a date for the work to be completed.</p> <p>St Peters Gardens – The grass needs cutting. The Deputy Clerk will chase the grass cutting contractors. The Contractors are paid for a specific number of cuts equally throughout the year. They also need to trim around signs and posts and remove the grass cuttings which is not currently being done.</p> <p>Creake Road Cemetery – Nothing to report</p> <p>Queens Road Cemetery – The grass needs cutting. The Deputy Clerk will contact the contractors.</p> <p>Whitelands- Nothing further has been heard about the “bags of help” money from Tesco for new play equipment.</p> <p>Quaker Cemetery – Nothing to report</p>	<p>Deputy Clerk</p> <p>Deputy Clerk</p> <p>Deputy Clerk</p> <p>Deputy Clerk</p> <p>Deputy Clerk</p> <p>Deputy Clerk</p>
11	<p>TO DISCUSS THE POSSIBILITY OF AN ADDITIONAL STREETLIGHT BETWEEN HAYES LANE AND NELSON ROAD</p> <p>A new streetlight has appeared in this area and the lighting is much better. Therefore this is no further action is needed.</p>	
12	<p>TO DISCUSS THE BURIAL FEES FOR THE COUNCIL'S CEMETERIES</p> <p>Following discussion, on the proposition of Cllr Holdom, seconded by Cllr Foortse and agreed by all, that an exclusive right of 99 years should no longer be offered. All exclusive Rights will be for 50 years .</p>	Deputy Clerk
13	<p>TO DISCUSS SPORTING FACILITIES IN FAKENHAM</p> <p>Cllr Dutton gave an overview of the current facilities in Fakenham and progress by NNDC regarding providing a sporting facilities hub in</p>	

