

**MINUTES of the LEISURE & ENVIRONMENT COMMITTEE MEETING of**

**FAKENHAM TOWN COUNCIL**

**held at Fakenham Connect, Oak Street, Fakenham**

**on TUESDAY 23 APRIL 2019 at 5:30pm**

**PRESENT:**

Councillor M Coates (Chairman, Presiding)

Town Cllrs: J Holdom, J Sandford-Cooke, S Brown, G Footse and G Acheson

Deputy Town Clerk: A Kerrison

Public: None

	<b>AGENDA</b>	<b>Action (initials)</b>
<b>164</b>	<b>APOLOGIES FOR ABSENCE</b> Apologies were received and accepted from Cllr M Dutton	
<b>165</b>	<b>DECLARATIONS OF INTEREST</b> There were none	
<b>166</b>	<b>MINUTES</b> On the proposition of Cllr Coates, seconded by Cllr Sandford-Cooke, the minutes of the meeting held on 26 March 2019 were AGREED and signed by the Chairman.	
<b>167</b>	<b>MATTERS ARISING FROM THE MINUTES</b> <b>Minute 153 – Update on new kitchen for Trap Lane .</b> The Clerk is awaiting two quotes from kitchen fitters. We also have a quote for fitting the new water heater. The work will be carried out during the playschool summer holidays. <b>Minute 153 – Update on replacement fencing at Trap Lane.</b> There is a small strip of fencing that needs replacing. This is to be done by the Groundsman before the next meeting. <b>Minute 153- Goggs Mill replacement fence.</b> This will be completed as soon as possible by the contractor. <b>Minute 155 – Depot door.</b> The Clerk is obtaining quotes for this to be replaced. It was noted that this needs to be an up-and-over door not a roller. <b>Minute 155 – Climbing Frame at Millennium Park.</b> The Clerk would like to apply for Tesco “Bags of Help” to fund the replacement of the frame. It was agreed that this was an excellent idea. <b>Minute 155 – Free trees/hedging for Hayes Lane.</b> The trees have been ordered and will arrive in a few weeks’ time. It was agreed that some of the trees should be planted at Aldiss park as not all will be needed at Hayes Lane.	 <b>Clerk</b>    <b>Clerk</b> <b>Clerk</b>
<b>168</b>	<b>ELECTORS QUESTIONS</b> A complaint has been received about bonfires at Greenway Lane allotment site. Smoke is drifting into surrounding houses. This is to be an agenda item for the next allotments meeting. The committee was made aware that a new part-time groundsman has been appointed. A start date has yet to be agreed.	<b>Clerk</b>
<b>169</b>	<b>COUNCIL’S ESTATE</b> <b>Trap Lane Pavilion –</b> Nothing new to report <b>Trap Lane Playing Field –</b> The runway to the container still needs renovation. <b>Millennium Park –</b> The shrubbery needs pruning. This is to be one of the first jobs for the new Groundsman. He is also to be asked for suggestions regarding new planting. The notices regarding dog fouling have still not been received from NNFC. The Clerk is to chase NNDC and also investigate what powers the Town	<b>Clerk</b>

	<p>Council has for putting up its own notices. This is to be an agenda item for the next L&amp;E meeting.</p> <p><b>Aldiss Park</b> – The caravan and van that were parked there have now been removed. Nothing else to report.</p> <p><b>Hayes Lane</b> – The Groundsman is to mow the footpath beside the road to Goggs Mill to make it more obvious. Footpath signs are to be installed at either end of the path.</p> <p><b>Railway Cutting</b> – Nothing to report</p> <p><b>Goggs Mill Picnic Area</b>– The quote for the new bin was agreed at £461.94</p> <p><b>St Peters Gardens</b> – Nothing to report</p> <p><b>Creake Road Cemetery</b> – The toilet is being re-decorated and soap /hand drying facilities installed</p> <p><b>Queens Road Cemetery</b> – Nothing to report</p> <p><b>Whitelands</b>- The “Bags of help” fundraising is ongoing until the end of April.</p> <p><b>Quaker Cemetery</b> – Nothing to report</p> <p><b>Edmondson’s Acres</b> – Members of the public had raised concerns about sheep being kept on Edmondson’s acres with regard to the SSSI status, and the fact that the Lichgate has been locked. As the Hawk &amp; Owl Trust now lease and manage this site it was agreed that the Clerk should contact them and speak to them about the concerns raised.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
170	<p><b>TO RECEIVE THE MINUTES OF THE ALLOTMENT SUBCOMMITTEE MEETING HELD ON 9<sup>TH</sup> APRIL 2019</b></p> <p>On the proposition of Cllr Coates, the minutes of the meeting held on 9 April 2019 were AGREED and signed by the Chairman.</p>	
171	<p><b>TO DISCUSS THE BURIAL FEES FOR THE COUNCIL’S CEMETERIES</b></p> <p>The current fees and the comparison with other local authority fees were noted. It was also noted that current burial land will not last for ever and future provision needs to be considered. The Deputy Clerk is to do a paper for presentation at the next L&amp;E meeting with regard to the legalities of re-using burial plots. Discussion of fees is to be an agenda item for the next meeting.</p>	<p>Deputy Clerk</p>
172	<p><b>TO AWARD A GRANT UNDER THE LOCAL GOVERNMENT ACT 1972, S 137</b></p> <p>Under the provisions of Section 137 of the Local Government Act 1972 the following expenditure should be incurred which, in the opinion of the Council is in the interests of the area of its inhabitants and will benefit them in a manner commensurate with the expenditure:  Fire Fighters Charity in memory of former Councillor Ian Grand  It was noted that the Fire Fighters charity had been awarded a grant very recently, and that another grant could not be awarded within 12 months. This matter is to be an agenda item for the next Full Council Meeting. On the proposition of Cllr Acheson, seconded by Cllr Coates and agreed by all that a declaration will be given to Cllr Grands wife that £300 will be given to the Fire Fighters charity on the anniversary of the last award.</p>	<p>Clerk</p>
173	<p><b>TO DISCUSS THE PURCHASE OF AGRICULTURAL TYRES AND A SINGLE PLOUGH</b></p> <p>A quote has been obtained for 4 wheels and tyres and a single plough with part exchange of the Striker mower, at £460.00. On the proposition of Cllr Acheson, seconded by Cllr Coates and agreed by all to go ahead with the purchase.</p>	<p>Clerk</p>
174	<p><b>TO PURCHASE A NEW BIN AND PAINT THE CONCRETE BENCH AT GOGG’S MILL PICNIC AREA</b></p> <p>The bin was discussed in minute 169 above, and the quote accepted. The Groundsman is to paint the concrete bench to cover up the graffiti. The memorial lettering is to be picked out in black.</p>	<p>Clerk</p>

175	<p><b>TO APPROVE THE CUTTING OF THE BEECH HEDGE AT GREENWAY LANE ALLOTMENTS</b></p> <p>This was approved in principle subject to contract but is not to be carried out until the birds have finished nesting.</p>	Clerk
176	<p><b>TO DISCUSS SPORTING FACILITIES</b></p> <p>This was deferred to the next meeting when Cllr Dutton is present.</p>	
177	<p><b>TO DISCUSS A POTENTIAL FICTION FESTIVAL</b></p> <p>The first meeting to discuss aims and objectives is to be held in the Council chamber on Monday 29<sup>th</sup> April at 2:30pm.</p>	
178	<p><b>TO CONFIRM THE DATE AND TIME OF THE NEXT MEETING;</b></p> <p>28 May 2019 at 5.30pm</p>	
	<p>There being no further business the meeting closed at 18.40pm</p> <p>Confirmed this                      day of                                              2019</p> <p style="text-align: right;"><b><u>CHAIRMAN</u></b></p>	