



Fakenham Town Council

12 February 2019

I give notice that you are summoned to attend the next **MEETING** of the **COUNCIL** at Fakenham Connect, Oak Street, Fakenham on **TUESDAY 19 FEBRUARY 2019** at **6.30pm**.

Yours faithfully

PLEASE NOTE EARLIER START TIME

Linda Jennings
Town Clerk

AGENDA

In the interests of openness and transparency, Councillors and Members of the Public are reminded that the law permits any person to film, record, photograph or use Social Media in order to report on the proceedings of a meeting of the Council. The Council request anyone wishing to record the meeting lets the Council know beforehand so appropriate arrangements can be made to facilitate the recording.

To allow Mr Richard Evans, Principle of Fakenham Academy to address Councillors

To allow Fakenham Police to give a report

To allow 15 minutes for Electors Questions

To allow 10 minutes for District/County Councillors to address the Meeting

AGENDA

- 1 To consider for acceptance apologies for absence.
- 2 Declarations of Interest: Members are asked at this stage to declare any interests that they may have in any of the following items on the Agenda.
- 3 To confirm the Minutes of the Meeting held on 15 January 2019.
- 4 To receive an update on actions taken after the last Council Meeting if these matters are not included on the Agenda.
- 5 To receive the Mayor's Announcements.

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Town Clerk: Linda Jennings

- 6 To receive any reports from Councillors who have attended Meetings outside the Council.
- 7 To receive an update on the Decision Log (attached).
- 8 To receive and note correspondence and comment upon any items for information and action (attached).
- 9 To receive and adopt the Minutes of the Development & Market Committees held on:
 - a) 21 January 2019 (attached)
 - b) 4 February 2019 (attached)
 - c) 18 February 2019 (To follow)
- 10 To receive and adopt the Minutes of the Leisure & Environment Committee held on:
 - a) 22 January 2019 (attached)
- 11 To receive the Minutes of the Policy & Resources Committee held on:
 - a) 24 January 2019 (attached)
- 12 To consider the appointment of a Part-time Groundsman
- 13 Financial Matters
 - a. To receive and approve Receipts and Payments for Fakenham Town Council and the Charter Market for January 2019
 - b. To receive and approve Bank Reconciliation reports for Fakenham Town Council and the Charter Market for January 2019
 - c. To Receive minutes of Finance Committee meeting 18th February 2019
 - e. Finance Team report.
- 14 To Discuss the Progress of the Heritage Trail
- 15 To receive an update on The Market Towns Initiative (Fakenham Town Centre facelift).
- 16 To discuss continuing issues regarding Millers Walk car park.
- 17 Annual Assembly Protocol
- 18 Review of Annual Timetable
- 19 To Receive a Letter from Lovell Developers
- 20 To receive any further items for the next agenda.
- 21 To move that the Public & Press be excluded from the Meeting under the provisions of Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960.
- 22 To confirm the Confidential Minutes of the Meetings held on:
 - a) Full Council – 15 January 2019 (attached)
- 23 To discuss Town Council accommodation
- 24 To discuss staff matters

25 To move into Open Session

26 To note the date and time of the next meeting of the Council on 19 March 2019 at 7.00pm.