



## **Fakenham Town Council**

8 January 2019

I give notice that you are summoned to attend the next **MEETING** of the **COUNCIL** at Fakenham Connect, Oak Street, Fakenham on **TUESDAY 15 JANUARY 2019** at **7.00pm**.

Yours faithfully

Linda Jennings  
Town Clerk

### **AGENDA**

In the interests of openness and transparency, Councillors and Members of the Public are reminded that the law permits any person to film, record, photograph or use Social Media in order to report on the proceedings of a meeting of the Council. The Council request anyone wishing to record the meeting lets the Council know beforehand so appropriate arrangements can be made to facilitate the recording.

To allow Mr Richard Evans, Principle of Fakenham Academy to address Councillors

To allow Fakenham Police to give a report

To allow 15 minutes for Electors Questions

To allow 10 minutes for District/County Councillors to address the Meeting

### **AGENDA**

- 1 To consider for acceptance apologies for absence.
- 2 Declarations of Interest: Members are asked at this stage to declare any interests that they may have in any of the following items on the Agenda.
- 3 To confirm the Minutes of the Meeting held on 18 December 2018.
- 4 To receive an update on actions taken after the last Council Meeting if these matters are not included on the Agenda.
- 5 To receive the Mayor's Announcements.
- 6 To receive any reports from Councillors who have attended Meetings outside the Council.

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Town Clerk: Linda Jennings

- 7 To receive an update on the Decision Log (attached).
- 8 To receive and note correspondence and comment upon any items for information and action (attached).
- 9 To receive and adopt the Minutes of the Development & Market Committees held on:
  - a) 7<sup>th</sup> January 2019 (attached)
- 10 To receive the Minutes of the Policy & Resources Committee held on:
  - a) 8<sup>th</sup> January 2019 (to follow)
- 11 Financial Matters
  - a. To receive and approve Receipts and Payments for Fakenham Town Council and the Charter Market for December 2018
  - b. To receive and approve Bank Reconciliation reports for Fakenham Town Council and the Charter Market for December 2018
  - c. To receive Budget versus Actuals report for April to December
  - d. To Receive minutes of Finance Committee meeting 14<sup>th</sup> January 2019
  - e. RFO's report.
- 12 To Discuss the Progress of the Heritage Trail
- 13 To receive information regarding 'The Future High Street Fund'.
- 14 Annual Assembly Protocol
- 15 To receive any further items for the next agenda.
- 16 To move that the Public & Press be excluded from the Meeting under the provisions of Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960.
- 17 To confirm the Confidential Minutes of the Meetings held on:
  - a) Full Council – 18 December 2018 (attached)
- 18 To discuss Town Council accommodation
- 19 To move into Open Session
- 20 To note the date and time of the next meeting of the Council on 19 February 2019 at 7.00pm.