

MINUTES of the proceedings at a Meeting of the **LEISURE & ENVIRONMENT COMMITTEE** of Fakenham Town Council held at Fakenham Connect, Oak Street, Fakenham, on **TUESDAY 24 APRIL 2018** at **5.30pm**, when there were present:

Cllr M Coates (Deputy Chairman)
Cllrs, J Holdom, A. Vertigan

Linda Jennings - Town Clerk

Public – No members of the public.

201 APOLOGIES

Apologies were received and accepted from Cllrs Acheson, Foortse and Crook.

202 DECLARATIONS OF INTEREST

There were no declarations of interest.

203 MINUTES

On the proposition of Cllr Vertigan, seconded by Cllr Holdom, the minutes of the meeting held on 27 March 2018 were AGREED and signed by the Deputy Chairman.

204 MATTERS ARISING FROM THE MINUTES

Minute 186 (161) These items are still outstanding. It was noted that the original installation of the bench in St Peters Garden was organised by one of the Masons. It was agreed that this gentleman should be written to, with a copy to the Masons, stating that the bench has been vandalised and should they want to replace the bench, the plaque from the original is in the Council office. **The deputy Clerk and Cllr Foortse will write the letter.**

An email has been received from the public protection officer at Norfolk County Council regarding the Railway cutting asking for more information. **Cllr Acheson will reply to the email.**

The Clerk has written to K&M lighting to ask for a quote for the installation and maintenance of street lighting for the new Northern Development. The Clerk has contacted K & M and they are awaiting a quotation for the light brackets.

Minute 187. Cllr Acheson to update at the next L & E meeting.

Minute 187.3. The Clerk has been in contact with the Passenger Transport Unit at Norfolk County Council (NCC). They have agreed to a 'request stop pole' being erected outside the Aldi store. This work will be carried out by NCC Highways.

Minute 187.4. Councillors would like a proposed opening date for the Aldiss building.

Minute 189. Cllr Holdom had contacted the lady regarding the defibrillator for the telephone box. A meeting with Community Heartbeat Trust has been arranged.

205 ELECTORS QUESTIONS

An elector has asked for the dog bin on Bar Lane to be replaced with a larger bin. The Clerk will investigate.

A report has been received that there is a shed on private land at Edmondsons Acres. The Clerk will investigate.

206 REPORTS ON THE COUNCIL'S ESTATE

- It was reported the CCTV camera in Bridge Street was not working. The Clerk will report this.
- Cllr Vertigan reported that there was a large amount of litter on Millennium Park. The Clerk is aware of this and the Groundsman is trying to keep on top of the

problem. He also suggested that the Town Council purchases 2 metal bins that could be bolted onto the skate park. **The Clerk will get some prices.** It was also noted that the number for the combination lock on the gate should be given to the Emergency Services. **The Clerk will ensure this is done.**

- Cllr Holdom commented on the recent visit to Aldiss Park by the Circus. She commented on the disturbance of wildlife. The Clerk had received a complaint regarding the noise from the Circus and also the mess that had been left behind.

207 TO CONSIDER A REQUEST FOR A BUS SHELTER ON SMITHS LANE

Following a discussion it was decided that this was required.

208 TO CONSIDER A REQUEST FOR A DOG BIN ON SMITHS LANE

This request was declined. **The Clerk will get a plan of the position of all the dog bins in the town.**

209 TO CONSIDER A REQUEST TO PLACE A PORTACABIN OF TOWN COUNCIL PROPERTY FOR THE MENS SHED PROJECT.

Cllr Coates had attended a meeting of the Men's Shed and discussed the possible use of the Chapel. Cllr Coates will ask the project to produce a business plan. This to be an agenda item for the next Full Council meeting.

210 TO DISCUSS THE FLOODING OF FIELDS ALONG THE WENSUM.

Nothing to report.

211 TO DISCUSS THE CLOSURE OF THE ACCESS FROM NEWMANS YARD TO QUEENS ROAD CAR PARK

The Clerk will forward the information to North Norfolk District Council Planning department.

212 TO DISCUSS THE MONTHLY CHECK OF THE DEFIBRILLATOR OUTSIDE THE POLICE STATION

The Clerk will speak to Cllr Thorpe to see if the Fire Service can help.

213 TO RECEIVE THE MINUTES OF THE ALLOTMENTS SUB COMMITTEE MEETING HELD ON 17 APRIL 2017

The minutes were received. Cllr Coates reported that on Saturday he had been to Greenway Lane Allotments when the public were encouraged to take a plot.

214 TO MOVE THAT THE PUBLIC & PRESS BE EXCLUDED FROM THE MEETING UNDER THE PROVISION OF SECTION 1(2) OF THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

On the proposition of Cllr Coates, seconded by Cllr Vertigan **RESOLVED** that pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, that Public & Press be excluded from the Meeting, as publicity would be prejudicial to the public interest by reason of the nature of the business to be transacted.

215 CONFIDENTIAL MINUTES

See confidential Minute

216 MATTERS ARISING FROM THE CONFIDENTIAL MINUTES

See confidential Minute

217 OPEN SESSION

On the proposition of Cllr Coates, seconded by Cllr Vertigan, **RESOLVED** the Council moves into Open Session

218 To confirm the date and time of the next meeting: - 22 May 2018

The meeting closed at 18.35pm.

CONFIRMED this day of 2018.

CHAIRMAN