



Fakenham Town Council

13 November 2018

I give notice that you are summoned to attend the next **MEETING** of the **COUNCIL** at Fakenham Connect, Oak Street, Fakenham on **TUESDAY 20 NOVEMBER 2018** at **7.00pm.**

Yours faithfully

Linda Jennings
Town Clerk

AGENDA

In the interests of openness and transparency, Councillors and Members of the Public are reminded that the law permits any person to film, record, photograph or use Social Media in order to report on the proceedings of a meeting of the Council. The Council request anyone wishing to record the meeting lets the Council know beforehand so appropriate arrangements can be made to facilitate the recording.

To allow Fakenham Police to give a report

To allow 15 minutes for Electors Questions

To allow 10 minutes for District/County Councillors to address the Meeting

AGENDA

- 1 To consider for acceptance apologies for absence.
- 2 Declarations of Interest: Members are asked at this stage to declare any interests that they may have in any of the following items on the Agenda.
- 3 To confirm the Minutes of the Full Council Meeting held on 16 October 2018.
- 4 To receive an update on actions taken after the last Council Meeting if these matters are not included on the Agenda.
 - 1) Minute **(119)** – Possible closure of the Town Post Office
 - 2) Minute **(136)** – Armistice Day Commemorations
- 5 To receive the Mayor's Announcements.
- 6 To receive any reports from Councillors who have attended Meetings outside the Council.

Fakenham Connect, Oak Street, Fakenham, Norfolk NR21 9DY

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- 7 To receive an update on the Decision Log (attached).
- 8 To receive and note correspondence and comment upon any items for information and action (attached).
- 9 To receive and adopt the Minutes of the Development & Market Committees held on:
 - a) 29th October 2018 (attached)
 - b) 12th November 2018 (attached)
- 10 To receive the Minutes of the Leisure & Environment Committee held on:
 - a) 23rd October 2018 (attached)
- 11 To receive the Minutes of the Policy & Resources Committee held on:
 - a) 13th November 2018 (to follow)
- 12 Financial Matters:
 - a) To receive and approve accounts for Fakenham Town Council and the Charter Market for October 2018
 - b) To receive and approve bank reconciliation statements for Fakenham Town Council and the Charter Market for October 2018
 - c) To receive the minutes of the Finance sub-committee 19 November 2018 (to follow)
 - d) Finance Report
- 13 **TO AWARD A GRANT UNDER THE PARISH COUNCILS ACT 1957, s2**
Under the provisions of Section 2 of the Parish Councils Act 1957 the following expenditure should be incurred which, in the opinion of the Council is in the interests of the area of its inhabitants and will benefit them in a manner commensurate with the expenditure:
 - a) Fakenham Parish Church – Servicing of the public town clock on the church tower.
- 14 **TO AWARD A GRANT UNDER THE LOCAL GOVERNMENT ACT 1972, S 137**
Under the provisions of Section 137 of the Local Government Act 1972 the following expenditure should be incurred which, in the opinion of the Council is in the interests of the area of its inhabitants and will benefit them in a manner commensurate with the expenditure:
 - a) Wells Cottage Hospital
- 15 To receive notification from Norfolk County Council for the Budget Consultation 2019/2020.
- 16 To receive consultation information regarding the Norwich Western Link options map.
- 17 To receive an update on the proposed Heritage Trail.
- 18 To receive any further items for the next agenda.
- 19 To move that the Public & Press be excluded from the Meeting under the provisions of Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960.
- 20 To confirm the Confidential Minutes of the Meetings held on:
 - a) Full Council – 16 October 2018 (attached)
- 21 To discuss Town Council accommodation

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- 22 To discuss staff matters
- 23 To move into Open Session
- 24 To note the date and time of the next meeting of the Council on 18 December 2018 at 7.00pm.