



## Fakenham Town Council

9 October 2018

I give notice that you are summoned to attend the next **MEETING** of the **COUNCIL** at Fakenham Connect, Oak Street, Fakenham on **TUESDAY 16 OCTOBER 2018** at **7.00pm**.

Yours faithfully

Linda Jennings  
Town Clerk

### AGENDA

In the interests of openness and transparency, Councillors and Members of the Public are reminded that the law permits any person to film, record, photograph or use Social Media in order to report on the proceedings of a meeting of the Council. The Council request anyone wishing to record the meeting lets the Council know beforehand so appropriate arrangements can be made to facilitate the recording.

To allow Fakenham Police to give a report

To allow 15 minutes for Electors Questions

To allow 10 minutes for District/County Councillors to address the Meeting

### AGENDA

- 1 To consider for acceptance apologies for absence.
- 2 Declarations of Interest: Members are asked at this stage to declare any interests that they may have in any of the following items on the Agenda.
- 3 To confirm the Minutes of the Full Council Meeting held on 18 September 2018.
- 4 To receive an update on actions taken after the last Council Meeting if these matters are not included on the Agenda.
  - 1) **98(71.2, 43.2)** Adoption of telephone Boxes.
  - 2) **98(79.4)** Street Lights still to be upgraded.
- 5 To receive the Mayor's Announcements.
- 6 To receive any reports from Councillors who have attended Meetings outside the Council.

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Town Clerk: Linda Jennings

- 7 To receive an update on the Decision Log (attached).
- 8 To receive and note correspondence and comment upon any items for information and action (attached).
- 9 To receive and adopt the Minutes of the Development & Market Committees held on:
  - a) 1<sup>st</sup> October 2018 (attached)
  - b) 15<sup>th</sup> October 2018 (attached)
- 10 To receive the Minutes of the Leisure & Environment Committee held on:
  - a) 25 September 2018 (attached)
- 11 Financial Matters:
  - a) To receive and approve accounts for Fakenham Town Council and the Charter Market for September 2018
  - b) To receive and approve bank reconciliation statements for Fakenham Town Council and the Charter Market for September 2018
  - c) To receive the 2<sup>nd</sup> Quarter Income and Expenditure report for Fakenham Town Council
  - d) To receive details of the Barclay Card Payment device and confirm contract terms detailed at September meeting.
  - e) To receive the minutes of the Finance sub-committee 15 October 2018.
  - f) Finance Report
- 12 To receive a report on the District Council expenditure for the Splash complex
- 13 **TO AWARD A GRANT UNDER THE LOCAL GOVERNMENT ACT 1972, S 137**  
Under the provisions of Section 137 of the Local Government Act 1972 the following expenditure should be incurred which, in the opinion of the Council is in the interests of the area of its inhabitants and will benefit them in a manner commensurate with the expenditure:
  - a) The Friends of Cranmer House for printing of invitations to the charity fashion show.
  - b) ssafa the Armed Forces charity.
- 14 To receive an update on the proposed Heritage Trail.
- 15 To discuss the positioning of the First World War commemorative 'Silhouettes'.
- 16 To discuss Armistice Day commemorations.
- 17 To receive any further items for the next agenda.
- 18 To move that the Public & Press be excluded from the Meeting under the provisions of Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960.
- 19 To confirm the Confidential Minutes of the Meetings held on:
  - a) Full Council – 18 September 2018 (attached)
  - b) Leisure & Environment – 25 September 2018 (attached)
- 20 To discuss Town Council accommodation
- 21 To discuss staff matters

- 22 To discuss the proposed sub-letting of part of the Fakenham Connect Building received from East Law (attached).
- 23 To move into Open Session
- 24 To note the date and time of the next meeting of the Council on 20 November 2018 at 7.00pm.