



Fakenham Town Council

15 August 2018

I give Notice that a Meeting of the **LEISURE & ENVIRONMENT COMMITTEE** of the Fakenham Town Council will be held at Fakenham Connect, Oak Street, on **TUESDAY 21 AUGUST 2018 at 5.30pm.**

Yours faithfully

Linda Jennings
Town Clerk

A G E N D A

In the interests of openness and transparency, Councillors and Members of the Public are reminded that the law permits any person to film, record, photograph or use Social Media in order to report on the proceedings of a meeting of the Council. The Council request anyone wishing to record the meeting lets the Council know beforehand so appropriate arrangements can be made to facilitate the recording.

- 1 To receive Apologies for Absence.
- 2 Declarations of Interest: Members are asked at this stage to declare any Interests, which they may have, in any of the following items on the Agenda.
- 3 To confirm the Minutes of the Meeting held on 24 July 2018 (attached).
- 4 Matters arising from the Minutes:
 - Minute 47 (28, 7,189) Update on status of Telephone Box adoption and installation of a Defibrillator.
 - Minute 47 (28,205) Larger dog bin for Bar Lane.
 - Minute 47 (28, 10) Removal of tree and repair of fencing at Millennium Park.
 - Minute 47 (28, 12) Ownership of river bank adjoining Wensum Lodge Hotel.
 - Minute 47 (29, 14) Replacement kitchen for Trap Lane Pavilion.
 - Minute 47 (32) Garden area for Little Angels at Trap Lane Pavilion.
- 5 To adjourn the Meeting for Electors' questions
- 6 To receive reports from the Council's Estate including:
 - Approving the repair of street lamp no 9160 on Silverlands Close at a cost of £375 following damage received.

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- Noting that a further wooden bench on Millennium Park has been vandalised and damaged beyond repair.
 - Noting that part of the wooden trim trail at Hayes Lane Play Area has been damaged and needs repair.
- 7 To consider a request for extra play equipment at Whitelands play area.
 - 8 To discuss the 'Walkers are Welcome' talk held at the last meeting.
 - 9 To discuss the Lime Tree in St Peters Gardens.
 - 10 To discuss anti-social behaviour in Queens Road Cemetery.
 - 11 To discuss the 'Break Hare'.
 - 12 The Armistice and Armed Forces Communities Programme; Award of 10 Silhouettes.
 - 13 To discuss Memorial inspections for Queens Road and Creake Road Cemeteries and to agree that should a memorial be deemed unsafe and the owners cannot be traced the Council will remove the memorial as per the Town Council's Memorial Policy (attached).
 - 14 To receive an update regarding the hedge removal on Rudham Stile Lane
 - 15 To move that the Public & Press be excluded from the Meeting under the provisions of Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960.
 - 16 To discuss the employment of a member of staff to assist the Groundsman
 - 17 To move into Open Session.
 - 18 To confirm the date and time of next meeting 25 September 2018 at 5.30pm.