



Fakenham Town Council

10 July 2018

I give notice that you are summoned to attend the next **MEETING** of the **COUNCIL** at Fakenham Connect, Oak Street, Fakenham on **TUESDAY 17 JULY 2018** at **7.00pm**.

Yours faithfully

Linda Jennings
Town Clerk

AGENDA

In the interests of openness and transparency, Councillors and Members of the Public are reminded that the law permits any person to film, record, photograph or use Social Media in order to report on the proceedings of a meeting of the Council. The Council request anyone wishing to record the meeting lets the Council know beforehand so appropriate arrangements can be made to facilitate the recording.

To allow Fakenham Police to give a report

To allow 15 minutes for Electors Questions

To allow 10 minutes for District/County Councillors to address the Meeting

AGENDA

- 1 To consider for acceptance apologies for absence.
- 2 Declarations of Interest: Members are asked at this stage to declare any interests that they may have in any of the following items on the Agenda.
- 3 To confirm the Minutes of the Full Council Meeting held on 19 June 2018 and the Annual Town Meeting held on 21st May 2018.
- 4 To receive an update on actions taken after the last Council Meeting if these matters are not included on the Agenda.
- 6 To receive an update on actions taken after the last Council Meeting if these matters are not included on the Agenda.
 - 1) **43.1** Thursday Market Road closure.
 - 2) **43.2** Adoption of telephone Boxes
 - 3) **37.2** Invitation to the Head of Waste & Recycling at Norfolk County Council to speak to Councillors.

Fakenham Connect, Oak Street, Fakenham, Norfolk NR21 9DY

Tel: 01328 853653

Email: info@fakenhamtowncouncil.co.uk

Website: www.fakenhamtowncouncil.org.uk

Town Clerk: Linda Jennings

- 4) **46** This item has been discussed at the Development & Market Committee meeting on 16 July 2018.
- 7 To receive the Mayor's Announcements.
- 8 To receive any reports from Councillors who have attended Meetings outside the Council.
- 9 To receive an update on the Decision Log (attached).
- 10 To receive and note correspondence and comment upon any items for information and action (attached).
- 11 To receive and adopt the Minutes of the Development & Market Committees held on:
 - a) 2nd July 2018 (attached)
 - b) 9th July 2018 (attached)
 - c) 16th July 2018 (to follow)
- 12 To receive the Minutes of the Leisure & Environment Committee held on:
 - a) 26 June 2018 (attached)
- 13 To receive minutes of the Policy & Resources Committee held on:
 - a) 10th July 2018 (to follow)
- 14 Financial Matters:
 - a) To receive and approve Accounts paid out of Meeting for Fakenham Town Council and Charter Market for June 2018 (attached) and to receive Bank Reconciliation Statements for Fakenham Town Council and Charter Market June 2018 (attached).
 - b) To receive first quarter Income and Expenditure Report as at 30 June 2018.
 - c) RFO's report.
 - d) To approve the street lighting contract for the next 3 years commencing 1st August 2018.
 - e) To authorise increase of Petty Cash float to £100
- 15 To organise a stand for Councillors at a Thursday Market in August.
- 16 To discuss the District Council expenditure for the Splash complex
- 17 To appoint a Councillor to attend the Royal British Legion President's Reception on Tuesday 18 September 2018 at 6pm.
- 18 To receive any further items for the next agenda.
- 19 To move that the Public & Press be excluded from the Meeting under the provisions of Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960.
- 20 To confirm the Confidential Minutes of the Meetings held on:
 - a) Full Council – 19 June 2018 (attached)
 - b) Policy & Resources – 10 July 2018 (attached)
 - c) Leisure & Environment – 26 June 2018 (attached)
- 21 To discuss Town Council accommodation
- 22 To discuss staff matters

Fakenham Connect, Oak Street, Fakenham, Norfolk NR21 9DY

Tel: 01328 853653

Email: info@fakenhamtowncouncil.co.uk

Website: www.fakenhamtowncouncil.org.uk

Town Clerk: Linda Jennings

- 23 To discuss the Leader Fund.
- 24 To discuss the ownership and update of a footpath at Rudham Stile Lane.
- 25 To move into Open Session
- 26 To note the date and time of the next meeting of the Council on 18 September 2018 at 7.00pm.