



## Fakenham Town Council

7 March 2018

I give notice that you are summoned to attend the next **MEETING** of the **COUNCIL** at Fakenham Connect, Oak Street, Fakenham on **TUESDAY 13 MARCH 2018** at **7.00pm**.

Yours faithfully

Linda Jennings  
Town Clerk

### AGENDA

In the interests of openness and transparency, Councillors and Members of the Public are reminded that the law permits any person to film, record, photograph or use Social Media in order to report on the proceedings of a meeting of the Council. The Council request anyone wishing to record the meeting lets the Council know beforehand so appropriate arrangements can be made to facilitate the recording.

To allow Fakenham Police to give a report

To allow 15 minutes for Electors Questions

To allow 10 minutes for District/County Councillors to address the Meeting

### AGENDA

- 1 To consider for acceptance apologies for absence.
- 2 Declarations of Interest: Members are asked at this stage to declare any interests that they may have in any of the following items on the Agenda.
- 3 To confirm the Minutes of the Meeting held on 13 February 2018.
- 4 To receive an update on actions taken after the last Council Meeting if these matters are not included on the Agenda.
  - 1) Thursday Market Road closure.
  - 2) CCTV in St Peters Gardens
  - 3) Commemoration of the end of the First World War
  - 4) Adoption of telephone Boxes
- 5 To receive the Mayor's Announcements.
- 6 To receive any reports from Councillors who have attended Meetings outside the Council.

Fakenham Connect, Oak Street, Fakenham, Norfolk NR21 9DY

Tel: 01328 853653

Email: [info@fakenhamtowncouncil.co.uk](mailto:info@fakenhamtowncouncil.co.uk)

Website: [www.fakenhamtowncouncil.org.uk](http://www.fakenhamtowncouncil.org.uk)

Town Clerk: Linda Jennings

- 7 To receive an update on the Decision Log (attached).
- 8 To receive and note correspondence and comment upon any items for information and action (attached).
- 9 To receive and adopt the Minutes of the Development & Market Committees held on:
  - a) 19 February 2018
  - b) 5 March 2018
- 10 To receive the Minutes of the Leisure & Environment Committee held on:
  - a) 27 February 2018
- 11 To receive minutes of the Policy & Resources Committee held on:
  - a) 26 February 2018
- 12 Financial Matters
  - a) To authorise payment of Accounts and Accounts paid out of Meeting for February 2018 and to receive Bank Reconciliation Statements for February 2018.
  - b) RFO's report.
  - c) To authorise Bank Mandate changes to include one or more new signatories and bank authentication cards for new finance support regime.
- 13 To approve a letter to be sent letter to the External Auditor explaining that the Town Council has agreed the Market Tolls accounts will be excluded from the statutory accounts but will be administered by the Town Council as a corporate body, not as trustees.
- 14 To approve an amendment to Standing Orders:-

The full Council will meet as a corporate body to decide Market Tolls Grants with all attending councillors having voting rights. These meetings will be held quarterly before a D&M Committee meeting. Similarly the full Council will be invited to consider any matters arising from the administration of the market as an early agenda item at the twice monthly meetings of the Development and Market Committee. All councillors can exercise their vote on these administrative matters which will then be considered a decision of the Council the corporate body.
- 15 To discuss the progress of the Public Space Protection Orders.
- 16 **TO AWARD A GRANT UNDER THE LOCAL GOVERNMENT ACT 1972, S 137**

Under the provisions of Section 137 of the Local Government Act 1972 the following expenditure should be incurred which, in the opinion of the Council is in the interests of the area of its inhabitants and will benefit them in a manner commensurate with the expenditure:

  - a) The Fire Fighters Charity
- 17 To receive any further items for the next agenda.
- 18 To move that the Public & Press be excluded from the Meeting under the provisions of Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960.
- 19 To confirm the Confidential Minutes of the Meetings held on:

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- a) Full Council - 13<sup>th</sup> February 2018
- b) Policy & Resources – 26 February 2018
- c) Leisure & Environment – 27 February 2018

- 20 To discuss Town Council accommodation
- 21 To discuss staff matters
- 22 To move into Open Session
- 23 To note the date and time of the next meeting of the Council on 10 April 2018 at 7.00pm.