



## Fakenham Town Council

20 February 2018

I give Notice that a Meeting of the **LEISURE & ENVIRONMENT COMMITTEE** of the Fakenham Town Council will be held at Fakenham Connect, Oak Street, on **TUESDAY 27 February 2018 at 5.30pm.**

Yours faithfully

Linda Jennings  
Town Clerk

## A G E N D A

**In the interests of openness and transparency, Councillors and Members of the Public are reminded that the law permits any person to film, record, photograph or use Social Media in order to report on the proceedings of a meeting of the Council. The Council request anyone wishing to record the meeting lets the Council know beforehand so appropriate arrangements can be made to facilitate the recording.**

- 1 To receive Apologies for Absence.
- 2 Declarations of Interest: Members are asked at this stage to declare any Interests, which they may have, in any of the following items on the Agenda.
- 3 To confirm the Minutes of the Meeting held on 23 January 2018 (attached).
- 4 Matters arising from the Minutes:
  - a) Vandalised bench in St Peters Gardens
  - b) Bullock Hills
  - c) Railway Cutting – litter and fly tipping
  - d) Blinds for Trap Lane Pavilion.
- 5 To adjourn the Meeting for Electors' questions
- 6 To receive reports from the Council's Estate.
- 7 To discuss Trap Lane Pavilion updates:
  - a) The heating system.
- 8 To receive an update on the 'adoption' of the telephone boxes in the Upper Market Place.

Fakenham Connect, Oak Street, Fakenham, Norfolk NR21 9DY

Tel: 01328 853653

Email: [info@fakenhamtowncouncil.co.uk](mailto:info@fakenhamtowncouncil.co.uk)

Website: [www.fakenhamtowncouncil.org.uk](http://www.fakenhamtowncouncil.org.uk)

Town Clerk: Linda Jennings

- 9 To discuss CCTV in Fakenham.
- 10 To receive a report from the Regeneration Working Party.
- 11 To receive the RoSPA reports for Millennium Park, Hayes Lane Playing Field and Whitelands Playing Field (attached).
- 12 To approve the purchase of spray to repair the goal posts at Hayes Lane Playing Field at a cost of £161.93.
- 13 To receive a quotation from Alderhill for planting hedging around the Extension area of Creake Road cemetery of £1987 + vat (attached).
- 14 To discuss the checking of unsafe memorials in the Town's cemeteries (attached).
- 15 To receive a quotation from Greenland Woodland for hedge cutting around Queens Road Cemetery and the three allotment sites (to follow).
- 16 To move that the Public & Press be excluded from the Meeting under the provisions of Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960.
- 17 To approve the confidential minutes of the Leisure & Environment meeting held on 23 January 2018 (attached).
- 18 Matters arising from the confidential minutes.
- 19 To discuss the cleaning contract for Trap Lane Pavilion.
- 20 To award the Grounds Maintenance Contractor for some of the Town Council's estate until 2021 (attached).
- 21 To discuss town matters.
- 22 To discuss the sale of land at Hall Staithe, Fakenham
- 23 To move into Open Session.
- 24 To confirm the date and time of next meeting 27 March 2018.