



Fakenham Town Council

7 February 2018

I give notice that you are summoned to attend the next **MEETING** of the **COUNCIL** at Fakenham Connect, Oak Street, Fakenham on **TUESDAY 13 FEBRUARY 2018 at 6.30pm.**

Yours faithfully

Linda Jennings
Town Clerk

PLEASE NOTE EARLY START TIME

AGENDA

In the interests of openness and transparency, Councillors and Members of the Public are reminded that the law permits any person to film, record, photograph or use Social Media in order to report on the proceedings of a meeting of the Council. The Council request anyone wishing to record the meeting lets the Council know beforehand so appropriate arrangements can be made to facilitate the recording.

To allow Sarah Bunn from the Break Charity to address Councillors

To allow Fakenham Police to give a report

To allow 15 minutes for Electors Questions

To allow 10 minutes for District/County Councillors to address the Meeting

AGENDA

- 1 To consider for acceptance apologies for absence.
- 2 Declarations of Interest: Members are asked at this stage to declare any interests that they may have in any of the following items on the Agenda.
- 3 To confirm the Minutes of the Meeting held on 9 January 2018.
- 4 To receive an update on actions taken after the last Council Meeting if these matters are not included on the Agenda.
 - 1) Thursday Market Road closure.
 - 2) CCTV in St Peters Gardens
- 5 To receive the Mayor's Announcements.
- 6 To receive any reports from Councillors who have attended Meetings outside the Council.

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Town Clerk: Linda Jennings

- 7 To ask that all Councillors sign the latest 'Members Code of Conduct' (attached) and return to the Clerk.
- 8 To receive an update on the Decision Log (attached).
- 9 To receive and note correspondence and comment upon any items for information and action (attached).
- 10 To receive and adopt the Minutes of the Development & Market Committees held on:
 - a) 22 January 2018
 - b) 5 February 2018
- 11 To receive the Minutes of the Leisure & Environment Committee held on:
 - a) 23 January 2018
- 12 To receive minutes of the Policy & Resources Committee held on:
 - a) 29 January 2018
- 13 To receive an update on Website improvements
- 14 Financial Matters
 - a) To authorise payment of Accounts and Accounts paid out of Meeting for January 2018 and to receive Bank Reconciliation Statements for January 2018.
 - b) To receive the Internal Auditors interim report 2017/2018 (attached).
 - b) RFO's report.
- 15 To discuss plans for the commemoration of the end of World War 1
- 16 To discuss the possibility of moving the Full Council meetings to the third Tuesday of the month on some occasions.
- 17 To discuss the progress of the Public Space Protection Orders.
- 18 **TO AWARD A GRANT UNDER THE LOCAL GOVERNMENT ACT 1972, S 137**
Under the provisions of Section 137 of the Local Government Act 1972 the following expenditure should be incurred which, in the opinion of the Council is in the interests of the area of its inhabitants and will benefit them in a manner commensurate with the expenditure:
 - a) The Norfolk Hospice
- 19 **TO AWARD A GRANT UNDER THE LOCAL GOVERNMENT ACT 1972, s 144 (TOURISM) DONATION**
Under the provisions of Section 144 of the Local Government Act 1972 the following expenditure should be incurred which, in the opinion of the Council is in the interests of the area of its inhabitants and will benefit them in a manner commensurate with the expenditure:
 - a) Active Fakenham.
- 20 To discuss the Kinnerton Hare.
- 21 To discuss starting the adoption process for the 2 Telephone Boxes in the Upper Market Place.

- 22 To receive any further items for the next agenda.
- 23 To move that the Public & Press be excluded from the Meeting under the provisions of Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960.
- 24 To confirm the Confidential Minutes of the Meetings held on:
 - a) Full Council - 9th January 2018
 - b) Leisure & Environment – 23 January 2018
 - c) Policy & Resources – 29 January 2018
- 25 To discuss Town Council accommodation
- 26 To discuss staff matters
- 27 To move into Open Session
- 28 To note the date and time of the next meeting of the Council on 13 March 2018 at 7.00pm.