



Fakenham Town Council

2 January 2018

I give notice that you are summoned to attend the next **MEETING** of the **COUNCIL** at Fakenham Connect, Oak Street, Fakenham on **TUESDAY 9 JANUARY 2018** at **7.00pm**.

Yours faithfully

Linda Jennings
Town Clerk

AGENDA

In the interests of openness and transparency, Councillors and Members of the Public are reminded that the law permits any person to film, record, photograph or use Social Media in order to report on the proceedings of a meeting of the Council. The Council request anyone wishing to record the meeting lets the Council know beforehand so appropriate arrangements can be made to facilitate the recording.

To allow Fakenham Police to give a report

To allow 15 minutes for Electors Questions

To allow 10 minutes for District/County Councillors to address the Meeting

AGENDA

- 1 To consider for acceptance apologies for absence.
- 2 Declarations of Interest: Members are asked at this stage to declare any interests that they may have in any of the following items on the Agenda.
- 3 To confirm the Minutes of the Meeting held on 12 December 2017.
- 4 To receive an update on actions taken after the last Council Meeting if these matters are not included on the Agenda.
 - 1) Public Space Protection Order
 - 2) Thursday Market Road closure.
- 5 To receive the Mayor's Announcements.
- 6 To receive any reports from Councillors who have attended Meetings outside the Council.

Fakenham Connect, Oak Street, Fakenham, Norfolk NR21 9DY

Tel: 01328 853653

Email: info@fakenhamtowncouncil.co.uk

Website: www.fakenhamtowncouncil.org.uk

Town Clerk: Linda Jennings

- 7 To receive an update on the Decision Log (attached).
- 8 To receive and note correspondence and comment upon any items for information and action (attached).
- 9 To receive and adopt the Minutes of the Development & Market Committees held on:
 - a) 8th January 2018 (to follow)
- 10 To receive the Minutes of the Leisure & Environment Committee held on:
 - a) 19 December 2017 (attached)
- 11 To receive the Minutes of the Policy & Resources Committee held on:
 - a) 3rd January 2018 (to follow)
- 12 To receive an update on Website improvements
- 13 Financial Matters
 - a. To receive Cash Book Receipts and Payments reports and authorise payment of Accounts for December 2017.
 - b. To receive Bank Reconciliation Statements for December 2017.
 - c. To receive Budget versus Actuals report for April to December 2017
 - d. RFO's report.
 - e. To receive and consider the 2018/2019 budget proposal (to follow).
 - f. To set the Precept demand for 2018/2019.
- 14 To Discuss plans for the commemoration of the end of World War 1
- 15 To receive any further items for the next agenda.
- 16 To move that the Public & Press be excluded from the Meeting under the provisions of Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960.
- 17 To confirm the Confidential Minutes of the Meetings held on:
 - a) Full Council - 12th December 2017
 - b) Leisure & Environment – 28th November 2017
- 18 To discuss Town Council accommodation
- 19 To note any updates on the outsourced accounting service.
- 20 To move into Open Session
- 21 To note the date and time of the next meeting of the Council on 13 February 2018 at 7.00pm.