



Fakenham Town Council

5 December 2017

I give notice that you are summoned to attend the next **MEETING** of the **COUNCIL** at Fakenham Connect, Oak Street, Fakenham on **TUESDAY 12 DECEMBER 2017** at **7.00pm**.

Yours faithfully

Linda Jennings
Town Clerk

AGENDA

In the interests of openness and transparency, Councillors and Members of the Public are reminded that the law permits any person to film, record, photograph or use Social Media in order to report on the proceedings of a meeting of the Council. The Council request anyone wishing to record the meeting lets the Council know beforehand so appropriate arrangements can be made to facilitate the recording.

To allow Fakenham Police to give a report

To allow 15 minutes for Electors Questions

To allow 10 minutes for District/County Councillors to address the Meeting

AGENDA

- 1 To consider for acceptance apologies for absence.
- 2 Declarations of Interest: Members are asked at this stage to declare any interests that they may have in any of the following items on the Agenda.
- 3 To confirm the Minutes of the Meeting held on 14 November 2017.
- 4 To receive an update on actions taken after the last Council Meeting if these matters are not included on the Agenda.
 - 1) Public Space Protection Order
 - 2) Thursday Market Road closure.
- 5 To receive the Mayor's Announcements.
- 6 To receive any reports from Councillors who have attended Meetings outside the Council.

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Town Clerk: Linda Jennings

- 7 To receive an update on the Decision Log (attached).
- 8 To receive and note correspondence and comment upon any items for information and action (attached).
- 9 To receive and adopt the Minutes of the Development & Market Committees held on:
 - a) 27th November 2017 (attached)
 - b) 11 December 2017 (to follow)
- 10 To receive the Minutes of the Leisure & Environment Committee held on:
 - a) 28 November 2017 (attached)
- 11 To receive the Minutes of the Policy & Resources Committee held on:
 - a) 21 November 2017 (attached)
- 12 To receive an update on Website improvements
- 13 Financial Matters
 - a) To authorise payment of Accounts and Accounts paid out of Meeting for November 2017 and to receive Bank Reconciliation Statements for November 2017.
 - b) RFO's report.
 - c) Budget setting
- 14 To Discuss plans for the commemoration of the end of World War 1
- 15 To receive any further items for the next agenda.
- 16 To move that the Public & Press be excluded from the Meeting under the provisions of Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960.
- 17 To confirm the Confidential Minutes of the Meetings held on:
 - a) Full Council - 14th November 2017
 - b) Policy & Recourses – 21st November 2017
 - c) Leisure & Environment – 28th November 2017
- 18 To discuss Town Council accommodation
- 19 To receive and consider tenders for outsourced accounting
- 20 To move into Open Session
- 21 To note the date and time of the next meeting of the Council on 9 January 2018 at 7.00pm.