



## **Fakenham Town Council**

14 November 2017

I give notice that a Meeting of the **POLICY & RESOURCES COMMITTEE** of Fakenham Town Council will be held at Fakenham Connect, Oak Street, Fakenham, on **TUESDAY 21 NOVEMBER 2017** at 5.30pm.

Yours faithfully

Linda Jennings  
Town Clerk

### **AGENDA**

**In the interests of openness and transparency, Councillors and Members of the Public are reminded that the law permits any person to film, record, photograph or use Social Media in order to report on the proceedings of a meeting of the Council. The Council request anyone wishing to record the meeting lets the Council know beforehand so appropriate arrangements can be made to facilitate the recording.**

1. To confirm the Minutes of the Meeting held on 5 September 2017 (attached).
2. To receive Apologies for Absence.
3. Declarations of Interest: Members are asked at this stage to declare any interests that they may have in any of the following items on the Agenda.
4. Matters arising from the Minutes.
  - a) Web Site
  - b) Minute 63 R5) Insurance cover for employees and Public Liability for the Thursday Market.
  - c) Groundsman's mobile telephone
  - d) Annual Timetable Schedule (Updated copy attached)
5. To receive a report from the Clerk regarding the updated General Data Protection Regulation (GDPR) (attached).
6. Budget setting.

Fakenham Connect, Oak Street, Fakenham, Norfolk NR21 9DY  
Tel: 01328 853653  
Email: [info@fakenhamtowncouncil.co.uk](mailto:info@fakenhamtowncouncil.co.uk)  
Website: [www.fakenhamtowncouncil.org.uk](http://www.fakenhamtowncouncil.org.uk)  
Town Clerk: Linda Jennings

7. Review Finance Regulations and Standing Orders
8. Notification of January 2018 internal audit
9. To consider the Governance Review
10. To move that Public and Press be excluded from the meeting under the provisions of Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960.
11. To consider tenders for outsourced accounting services.
12. To consider Council Accommodation
13. To move into open session.
14. To note the date and time of the next meeting: Tuesday 16 January 2018 at 5:30pm