



Fakenham Town Council

7 November 2017

I give notice that you are summoned to attend the next **MEETING** of the **COUNCIL** at Fakenham Connect, Oak Street, Fakenham on **TUESDAY 14 NOVEMBER 2017** at **7.00pm.**

Yours faithfully

Linda Jennings
Town Clerk

AGENDA

In the interests of openness and transparency, Councillors and Members of the Public are reminded that the law permits any person to film, record, photograph or use Social Media in order to report on the proceedings of a meeting of the Council. The Council request anyone wishing to record the meeting lets the Council know beforehand so appropriate arrangements can be made to facilitate the recording.

To allow Fakenham Police Inspector Ed Brown to introduce himself to Councillors and give an update on the recent announcement regarding the future of PCSO's and public access to Police Stations.

To allow 15 minutes for Electors Questions

To allow 10 minutes for District/County Councillors to address the Meeting

AGENDA

- 1 To consider for acceptance apologies for absence.
- 2 Declarations of Interest: Members are asked at this stage to declare any interests that they may have in any of the following items on the Agenda.
- 3 To confirm the Minutes of the Meeting held on 10 October 2017.
- 4 To receive an update on actions taken after the last Council Meeting if these matters are not included on the Agenda.
 - a) CCTV camera in St Peters Gardens
 - b) Trap Lane Pavilion
 - c) Progress on web site
- 5 To fill a Town Councillor Vacancy by co-option.

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Town Clerk: Linda Jennings

- 6 To receive an update on Highfield Road Car Park.
- 7 To receive the Mayor's Announcements.
- 8 To receive any reports from Councillors who have attended Meetings outside the Council.
- 9 To receive an update on the Decision Log (attached).
- 10 To receive and note correspondence and comment upon any items for information and action (attached).
- 11 To receive and adopt the Minutes of the Development & Market Committees held on:
 - a) 16th October 2017 (attached)
 - b) 30 October 2017 (attached)
 - c) 13 November 2017 (to follow)
- 12 To receive the Minutes of the Leisure & Environment Committee held on:
 - a) 24 October 2017 (attached)
- 13 Financial Matters
 - a) To authorise payment of Accounts and Accounts paid out of Meeting for October 2017 and to receive Bank Reconciliation Statements for October 2017.
 - b) To receive budget versus actuals up to 31st October 2017.
 - c) RFO's report.
 - d) Fakenham Town Council Precept and Grant amount.
 - e) Budget setting
- 14 To Discuss Lorries entering and leaving Berendsen's after hours
- 15 To receive the revised proposals for new Constituency boundaries in the Eastern region.
- 16 To receive any further items for the next agenda.
- 17 To move that the Public & Press be excluded from the Meeting under the provisions of Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960.
- 18 To confirm the Confidential Minutes of the Meetings held on:
 - a) 10th October 2017
 - b) 24th October 2017
- 19 To discuss Town Council accommodation
- 20 To receive and consider tenders for outsourced accounting services.
- 21 To move into Open Session
- 22 To note the date and time of the next meeting of the Council on 12 December 2017 at 7.00pm.