

**MINUTES** of the proceedings at a Meeting of the **LEISURE & ENVIRONMENT COMMITTEE** of Fakenham Town Council held at Fakenham Connect, Oak Street, Fakenham, on **TUESDAY 24 OCTOBER 2017** at **5.30pm**, when there were present:

Cllr G Foortse (Chairman)

Cllrs M Coates, J Holdom, N. Westmancott, R Crook, G Acheson

Linda Jennings – Town Clerk

Public – no members of the public.

**84 APOLOGIES**

Apologies were received from Cllr Vertigan

**85 DECLARATIONS OF INTEREST**

There were no declarations of interest.

**86 MINUTES**

On the proposition of Cllr Coates, seconded by Cllr Holdom, the minutes of the meeting held on 26 September 2017 were AGREED and signed by the Chairman.

**87 MATTERS ARISING FROM THE MINUTES**

**72.2** The bus shelters have now all been cleaned. **The Clerk will write to ACS Cleaning thanking them for their good work.** The next scheduled clean is the week before Christmas.

**74** **The Clerk still has to write to the Freemasons.**

**88 ELECTORS QUESTIONS**

A request has been received to lock both sets of gates to Queens Road Cemetery on the evening of Halloween. **On the proposition of Cllr Coates, seconded by Cllr Acheson, RESOLVED that this will be done every year.**

**Councillors asked the Clerk to seek advice from Highways that the Town Council has a statutory right to ask for the proposed road closure of Oak Street is postponed until January 2018.**

An email has been received from a member of the public regarding the lack of swimming pool facilities in Fakenham. **The Clerk will forward this to Councillors.**

Cllr Foortse had tracked down the owners of the slope and steps from Queens Road Car Park to Norwich. These are the responsibility of Super Drug. She has asked that the spilt paint is removed and some boarding replaced.

An email has been received from a resident regarding grass cutting services in the town.

**The Clerk will acknowledge the email and assure the resident that the Town Council is concerned as well.**

Cllr Crook enquired if advertising banners could be placed on some street lights. **The Clerk will investigate.**

**89 REPORTS ON THE COUNCIL'S ESTATE**

Aldiss Park – Cllr Westmancott reported that the area is ok except for the bench that has been completely destroyed. The incident was discovered on Sunday 15<sup>th</sup> October. **The Clerk will complete an insurance claim** and has already received a crime reference number from the Police.

Hayes Lane – Cllr Crook, nothing to report.

Trap Lane Pavilion – Cllr Holdom see minute 90. Cllr Holdom also suggested that the Fakenham Area Conservation Team (FACT) is asked if they would clear the overgrown area beside Bridges Walk. **The Clerk will write to them.**

Whitelands and the Railway Cutting – Cllr Acheson, both of these areas are ok.

St Peters Gardens – Cllr Acheson has received permission to remove the Cherry Trees in St Peters Gardens although the church now have seek permission from the Diocese.

The District Council are consulting with the Town Council's tree surveyors to establish why the Lime Tree in the ashes section was recommended to be felled.

Trap Lane – Cllr Coates, all ok although the hedges need cutting. **The Clerk will inform Cllr Coates when this will take place.**

Peckover and Queens Road Cemeteries – Cllr Footse, both of these are ok. Tree branches still to be removed from Peckover Cemetery.

#### **90 TRAP LANE PAVILION**

A letter of thanks for the remedial works has been received from Little Angels Play Group. The next phase of remedial works required is as follows:

- To either paint/stain the interior brown wooden doors.
- To remove the radiators in the toilets and replace with overhead heaters.
- To purchase blinds for the main hall windows
- The Play Group has been offered a second hand kitchen – this will be considered.

The Play Group has taken over the cleaning of the main hall, toilets and kitchen. Cllr Acheson proposed, seconded by Cllr Footse that a formal contract is arranged. This will be for a trial period of 6 months. **Cllrs Footse, Holdom and the Clerk will meet to arrange this.** The Play Group would also like to develop the left hand section of the grassed area as an 'Outsider Learning Area'. The smaller container and unsightly equipment would be removed. Plants and trellising against the remaining container would help to disguise it. Lap, picket or bamboo fencing would be erected around the perimeter to extend the educational environment. Also a sandpit, wooden climbing frame and gardening area. Funding may be available.

#### **91 ALLOTMENT RENTS**

In accordance with minute 18 of the Allotment subcommittee meeting held on 17 January 2017, rents will increase by 2p per square metre from October 2018. **All tenants will be notified.**

#### **92 BUDGET 2018/2019**

The Responsible Financial Officer has produced draft budget information. **Councillors were asked to consider any upcoming expenditure for the next meeting.**

#### **93 DOG BIN FOR FIELD LANE**

A request has been received for a dog bin to be placed on Field Lane. Councillors felt that as a larger one has recently been placed at the junction with Trap Lane another one was not necessary. **The Clerk will contact the Dog Warden and request patrols in the area and also speak to the person making the request.**

#### **94 BUGLER FOR ARMISTICE DAY**

On the proposition of Cllr Acheson, seconded by Cllr Coates that the Bugler for the Armistice commemoration will be awarded a payment of £25. All in favour.

#### **95 DEFIBRILLATOR FOR THE TOWN CENTRE**

A request has been received to position a Defibrillator in the Town Centre. The Town Council currently maintains a Defibrillator situated at the Police Station. Councillors voiced concerns that if it was placed in one of the telephone boxes on the Upper Market it would be liable to vandalism. They suggested on the wall of The Bistro. **The Clerk will speak to the owner of The Bistro.**

#### **96 PLANTING OF CROCUSES**

Fakenham Rotary Club is promoting the planting of purple crocuses to highlight their campaign to eradicate Polio. Proposed planting sites are:

- The planters at the entrance to Queens Road Cemetery
- The planters outside the Chapel
- In front of the Chapel

