



Fakenham Town Council

30 August 2017

I give notice that a Meeting of the **POLICY & RESOURCES COMMITTEE** of Fakenham Town Council will be held at Fakenham Connect, Oak Street, Fakenham, on **TUESDAY 5 SEPTEMBER 2017** at 5.30pm.

Yours faithfully

Linda Jennings
Town Clerk

AGENDA

In the interests of openness and transparency, Councillors and Members of the Public are reminded that the law permits any person to film, record, photograph or use Social Media in order to report on the proceedings of a meeting of the Council. The Council request anyone wishing to record the meeting lets the Council know beforehand so appropriate arrangements can be made to facilitate the recording.

1. To confirm the Minutes of the Meeting held on 1 August 2017 (attached).
2. To receive Apologies for Absence.
3. Declarations of Interest: Members are asked at this stage to declare any interests that they may have in any of the following items on the Agenda.
4. Matters arising from the Minutes.
 - a) Web Site
 - b) Sale of electronic tablets
 - c) Groundsman's mobile telephone
 - d) Annual Timetable Schedule (attached)
5. To discuss the Annual Community Volunteer Award.
6. To discuss the recommendations from the 2015 Governance Review (attached).

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Town Clerk: Linda Jennings

7. To move that Public and Press be excluded from the meeting under the provisions of Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960.
8. Staff matters.
9. To move into open session.
10. To note the date and time of the next meeting: Tuesday 21 November 2017 at 5:30pm