

MINUTES of the proceedings at a Meeting of the **LEISURE & ENVIRONMENT COMMITTEE** of Fakenham Town Council held at Fakenham Connect, Oak Street, Fakenham, on **TUESDAY 27 June 2017** at **5.30pm**, when there were present:

Cllr G. Foortse (Chairman)
Cllrs M Coates, J Holdom

Linda Jennings – Town Clerk

Public – 1 member

22 APOLOGIES

Apologies were received from Cllrs G. Acheson, A. Vertigan, C. Brown and N. Westmancott.

23 TO ELECT A DEPUTY CHAIRMAN OF THE COMMITTEE TO SERVE UNTIL THE NEXT ANNUAL MEETING OF THE COUNCIL

Cllr G Foortse proposed Cllr M Coates as Deputy Chairman, seconded by Cllr Holdom and AGREED unanimously.

24 DECLARATIONS OF INTEREST

There were no declarations of interest

25 MINUTES

On the proposition of Cllr Coates, seconded by Cllr Foortse, the minutes were AGREED and signed by the Chairman.

26 MATTERS ARISING FROM THE MINUTES

26.1 Dog bin at Seppings Road. The Clerk has received an apology from North Norfolk District Council (NNDC) stating that the bin had never been installed. It has now been installed and the monies charged to the Town Council for emptying from March will be refunded. Cllr Coates asked if there could be a bigger bin at Trap Lane. The existing bin is always full and overflowing. **The Clerk will contact the District Council and enquire the costs.**

26.2 Update regarding the public right of way at the railway cutting. Nothing further has been received.

26.3 To reinstate the War Memorial Committee. This will be an agenda item on the next Full Council agenda.

26.4 Cllr Holdom asked if the Clerk had written to The Hawk & Owl Trust giving them information on funding opportunities she had received. The Clerk has done this.

Item 12 of the previous minutes (in view of our subsequent decision not to allocate the defibrillator to s137) should read that the discretionary power to which a donation can be made would be Public Health Act 1936 s234 – Power to provide Life Saving appliances.

Item 14 of previous minutes regarding the disposal of old lawnmowers and sections of metal this can be done. Proposed by Cllr Coates, seconded by Cllr Foortse.

27 ELECTORS QUESTIONS

Cllr Foortse had noticed a hole in the wall above the USA Chicken shop on Oak Street. This was being used as a vent. **The Clerk will speak to the Enforcement Officer.**

Cllr Foortse reported damaged wooden barriers on Highfield Road. **The Groundsman will remove these.**

Cllr Foortse reported an increase in the amount of litter around the Town especially around the Connect Building the Market Place and Norwich Road. **The Clerk will speak to the District Council.**

28 REPORTS ON THE COUNCIL'S ESTATE

Cllr Holdom asked if the Bus Shelters could be cleaned. This was agreed to have a bi-monthly clean. **The Clerk will organise.**

Cllr Foortse commented that the flowers on the War Memorial are looking lovely.

The Clerk has written to the Hawk & Owl Trust informing them that the water supply to the cattle trough is their responsibility.

Cllr Foortse reported that the Peckover and Queens Road cemeteries are all ok.

Cllr Coates reported that Trap Lane field is ok.

The Clerk reported the Groundsman had installed temporary fencing around the car park area of Millennium Park until the new metal fencing is installed.

Tree works has begun with the dead cherry in St Peters Gardens being removed. The Clerk gave a list of dates when further works will be carried out. Cllr Foortse asked that an agenda item to discuss the replacement of the tree alongside the wall at Creake Road Cemetery is put on the September L & E agenda.

The George Edwards Memorial needs cleaning. **The Clerk will ask the Groundsman.**

29 VANDALISED BENCHES AT MILLENIUM PARK

This item will be discussed at the Fakenham Recreation Ground Charity meeting.

30 TO DISCUSS THE FAKENHAM SCOUTS LOOKING AFTER THE WAR GRAVES

Cllr Coates is in contact with the Scouts who wish to take over the care of the War Graves. It was suggested that the Scouts speak to the British Legion.

31 TO RECEIVE A REPORT REGARDING THE CONDITION OF TRAP LANE PAVILLION

Cllrs Foortse and Holdom had carried out an inspection. Overall the building is in need of a deep clean as a top priority. **Cllr Foortse and The Clerk will organise this.** This item is to be kept on the agenda until the building is satisfactory. It was agreed that Little Angels can stay open during the school holidays. **Cllr Holdom will write to Little Angels informing them of any updates. The Clerk will arrange for a Locksmith to look at all the locks on the building.**

32 TO MOVE THAT THE PUBLIC & PRESS BE EXCLUDED FROM THE MEETING UNDER THE PROVISION OF SECTION 1(2) OF THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

On the proposition of Cllr Holdom, seconded by Cllr Coates **RESOLVED** that pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, that Public & Press be excluded from the Meeting, as publicity would be prejudicial to the public interest by reason of the nature of the business to be transacted.

33 CONFIDENTIAL MINUTES

On the proposition of Cllr Coates, seconded by Cllr Holdom, the minutes were **AGREED** and signed by the Chairman.

34 TO RECEIVE AN UPDATE FROM THE GRASS CUTTING WORKING PARTY

The Clerk has names of some Contractors and she will give these to the Working Party.

35 TO DISCUSS THE SALE OF LAND AT HALL STAITHE, FAKENHAM

Nothing to report.

36 TO RECEIVE A REQUEST FROM LOVELL HOMES

A request has been received from Lovell Homes asking permission to move a street light on Rudham Stile lane. Lovell Homes. On the proposition of Cllr Coates, seconded by Cllr Holdom this was approved.

37 OPEN SESSION

On the proposition of Cllr Coates, seconded by Cllr Foortse, **RESOLVED** the Council moves into Open Session

38 To confirm the date and time of the next meeting: - 25 July 2017

The meeting closed at 18.25pm.

CONFIRMED this day of 2017.

CHAIRMAN