



## Fakenham Town Council

16 May 2017

I give Notice that a Meeting of the **LEISURE & ENVIRONMENT COMMITTEE** of the Fakenham Town Council will be held at Fakenham Connect, Oak Street, on **TUESDAY 23 MAY 2017 at 5.30pm.**

Yours faithfully

Linda Jennings  
Town Clerk

## A G E N D A

**In the interests of openness and transparency, Councillors and Members of the Public are reminded that the law permits any person to film, record, photograph or use Social Media in order to report on the proceedings of a meeting of the Council. The Council request anyone wishing to record the meeting lets the Council know beforehand so appropriate arrangements can be made to facilitate the recording.**

- 1 To receive Apologies for Absence.
- 2 To allow Nigel Middleton from the Hawk & Owl Trust to speak to Councillors regarding a forthcoming project.
- 3 To elect a Chairman of the Committee to serve until the next Annual Meeting of the Council.
- 4 Declarations of Interest: Members are asked at this stage to declare any Interests, which they may have, in any of the following items on the Agenda.
- 5 To confirm the Minutes of the Meeting held on 28 March 2017 (attached).
- 6 Matters arising from the Minutes.
  - a) Update regarding the Fashion Show
  - b) Update regarding the Public Right of Way at the Railway Cutting.
- 7 To adjourn the Meeting for Electors' questions
- 8 To receive reports from the Council's Estate.

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Town Clerk: Linda Jennings

- 9 To approve the minutes of the Allotments Sub Committee meeting held on Tuesday 25 April 2017.
- 10 To approve the quotation of £690 from Ben Carter for tree works in St Peters Gardens and consider possible quote for scanning and possible felling of the lime tree.
- 11 To approve the Fakenham Academy using Trap Lane Field on Tuesday 11 July for the Academy Sports Day.
- 12 To receive a request from Holt & Communities First Response regarding the defibrillator situated outside the Fakenham Police Station (attached).
- 13 To receive a request from Little Angels Play Group to open throughout the summer.
- 14 To approve disposing of old lawnmowers either by auction or through private individuals.
- 15 To approve the Fakenham Baptist Church using Millennium Park on Sunday July 2<sup>nd</sup> 10am to 2pm.
- 16 To approve a 'Beacon Lighting' ceremony on November 11 2018 as part of the Nationwide commemoration at Millennium Park.
- 17 To move that the Public & Press be excluded from the Meeting under the provisions of Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960.
- 18 To approve the confidential minutes of the Leisure & Environment meeting held on 25<sup>th</sup> March 2017.
- 19 To discuss the grass cutting contract.
- 20 To discuss the sale of land at Hall Staithe, Fakenham
- 21 To move into Open Session.
- 22 To confirm the date and time of next meeting 27 June 2017.