

MINUTES of the proceedings at a Meeting of the **LEISURE & ENVIRONMENT COMMITTEE** of Fakenham Town Council held at Fakenham Connect, Oak Street, Fakenham, on **TUESDAY 28 FEBRUARY 2017** at **5.30pm**, when there were present:

Cllr G. Acheson (Chairman)

Cllrs M Coates, J Holdom, G Footse, N Westmancott, G Thorpe, J Dougall

Linda Jennings – Town Clerk

Public – 1 member

155 APOLOGIES

Apologies were received from Cllr Edwards

156 DECLARATIONS OF INTEREST

There were no declarations of interest

157 MINUTES

On the proposition of Cllr Coates, seconded by Cllr Acheson, the minutes were AGREED and signed by the Chairman.

158 MATTERS ARISING FROM THE MINUTES

158.1 Cllr Footse reported that there will be four ladies fashion shops, a bridal shop and a shoe shop taking part in the Fashion Show. The date of the Fashion Show is confirmed as 15 May 2017 at 3pm. Tickets will include refreshments with any profits being donated to Cranmer House.

158.2 The Clerk has taken delivery of the 6 new litter bins for the Cemeteries and had got the larger at a reduced cost.

158.3 The Clerk has received a quotation from AOT Engineering to get the gate repaired at Aldiss Park. On the proposition of Cllr Vertigan, seconded by Cllr Coates, that the quotation of £480 + vat is accepted and ratified at the next Fakenham Recreation Meeting.

159 ELECTORS QUESTIONS

Cllr Dougall asked that the footpath from Rudham Stile Lane to Whitelands is cut back. The Clerk will ask the Groundsman to do this. Cllr Dougall also reported that 2 street lights are not working on Rudham Stile Lane, these will be reported. A member of the Public commented that a total dog ban on Goggs Mill Picnic Area was not necessary. The Clerk has already written to the District Council stating it should be 'Dogs on Leads'.

160 REPORTS ON THE COUNCIL'S ESTATE

Cllr Holdom reported that the outdoor play equipment used by the Little Angels Play Group at Trap Lane Pavilion is looking untidy.

The Clerk had received a call from K & M Lighting the Town Council's street light maintenance contractors to say that light and bracket is missing from a pole in Nelson Road. The Clerk has checked with Amey and they have not removed any lights.

161 TO DISCUSS EDMONDSON'S ACRES PROGRESS

The Chairman and the Clerk have signed the Lease and returned it to the Solicitors.

162 STORAGE CONTAINER AT TRAP LANE

The Planning Application for the Fakenham Bowmen container has been submitted to North Norfolk District Council.

163 TO DISCUSS THE PROPOSED PUBLIC SPACE ORDERS (PSPO)

The Anti-social Behaviour, Crime and Policing Act 2014 has replaced legislation which deals with dog control orders as well as other orders made by North Norfolk District Council (NNDC). All existing dog control and public place orders will in time

be replaced by this new legislation. As a result of the above, the District Council has taken the opportunity to review many of the orders we currently have in place with regards to their viability and necessity and have also taken the opportunity to propose new orders in areas with reoccurring issues.

The District Council has made a number of proposals detailed below:

- Fakenham town – Area for dealing with on street drinking to be retained no amendments.
- Whiteland's play area – proposing to add new PSPO for dog on leads in this location.
- Goggs Mill Picnic Area – proposal is for a new PSPO banning dogs from this location.
- Hayes Lane playing field - proposal is for a new PSPO banning dogs from this location.
- Queens road playing field (Millennium park) - proposal is for a new PSPO banning dogs from this location.
- St Peter and Paul church yard - proposal is for a new PSPO banning dog from this location.
- Trap Lane playing field - proposal is for a new PSPO banning dogs from this location.
- All NNDC owned land – Chinese lantern and mass balloon releases banned (examples sites include car parks, play areas etc.)

Councillors asked that the Clerk writes to the District Council to request the following:

- a) Goggs Mill Picnic Area should be 'Dogs on Leads'.
- b) Aldiss Park has not been included and Councillors would like this area to be 'Dogs on Leads'.
- c) Creake Road Cemetery should have a total ban.
- d) Queens Road Cemetery should have a total ban.
- e) The Town Council agrees with a total ban on the release of Chinese lanterns and massed balloons on all of its estate and land.

164 TO DISCUSS REPLACING THE HEADS ON THE REMAINING STREET LIGHTS TO LED

Of the 366 street lights owned and maintained by the Town Council, 86 are still to be upgraded to LED. The cost is between £65 and £85 depending on the type of street light. On the proposition of Cllr Coates, seconded by Cllr Acheson that the lights are replaced at a total cost of £5950 + vat with 6 votes for and 1 abstention this was approved.

165 TO DISCUSS THE TIDYING OF QUEENS ROAD CEMETERY AND THE GEORGE EDWARDS MEMORIAL

Cllrs Foortse and Edwards have been tidying some of the areas and found that a Yew hedge is stopping natural light reaching the memorial to George Edwards. The memorial is badly stained and will need cleaning. The Groundsman will help Cllrs Foortse and Acheson to reduce the height of the fence. The Clerk will try to ascertain if there are any relatives to Sir George Edwards surviving.

166 TO DISCUSS IMPROVEMENTS TO TRAP LANE PAVILION

The Clerk had obtained two quotations to replace the lights on the outside of the building. Kings & Barnhams £596 + vat and Glenfair £541.30 + vat. On the proposition of Cllr Acheson, seconded by Cllr Coates that the **Clerk should accept the quotation from Glenfair subject to the lights being fitted with motion sensors**. All in favour. Following a discussion regarding further improvement works for the Pavilion a working party will be set up. Cllrs Coates, Vertigan, Foortse and Acheson with the Clerk will arrange to meet at the Pavilion.

167 TREE SURVEY

Cllr Acheson outlined the actions from the tree survey and recommendations were made as follows:

- Creake Road Cemetery – the conifers along the wall at the front and the conifers in the cemetery to be removed immediately. **The clerk will obtain estimates.**
- Rudham Stile Lane Allotments – boundary ownership needs to be established. **The Clerk will arrange this.**
- Millennium Park – Tree no T7 needs pollarding at the second union. **Cllr Thorpe will check on the condition of the Silver Maple G1.**
- Queens Road Cemetery – Tree no T10 has already been removed.
- Goggs Mill Picnic Area – Tree down in the gales, Cllr Acheson and the Groundsman to remove any cut wood. Tree no T13 should be felled. This work should be arranged in conjunction with the removal of dead poplar branches in April/May when leaves have emerged. **The Clerk will arrange this.**
- Trap Lane Field – All ivy to be dealt with. **Clerk to ask NCC Highways to consider trimming Hawthorn H1 on Bar Lane.**
- Greenway Lane Allotments – **The Clerk will establish ownership of the boundaries.** There is also an Ash tree that needs felling and an Apple tree has a branch resting on a shed. The Cherry tree over hanging no 1 Greenway Lane needs the boundary establishing.
- All trees need ivy removing. The Groundsman will be asked to kill the ivy 1.5m up the trunk.
- St Peter's Garden – It was noted that the Horse Chestnut T22 had been blown down in the gale and that the Clerk had already dealt with this. **Quotations will be needed for the work needed on other lime trees and the first Cherry tree nearest Gladstone Road which is dying.**

On the proposition of Cllr Acheson, seconded by Cllr Coates that the quotation of £640 from Ben Carter is accepted to remove the Lime Tree T20 from St Peters Gardens. **The Clerk will inform the Vicar and Draper & Nicholls.** All in favour.

168 THE GREAT BRITISH SPRING CLEAN

As the National events were taking place this weekend it was felt that it was too late to organise this time.

169 FISHING PLATFORMS ON THE RIVER WENSUM

The Environment Agency is trying to find the owners of the land that the platforms are situated on. Norfolk County Council Highways have confirmed it is not them. **The Clerk will write to the Fishing Club to enquire if they would be interested in taking them on mentioning the possibility of financial assistance from a Market Tolls grant. She will inform the Environment Agency of this decision.**

170 PENSTHORPE NATURAL PARK

A response has been received following the Council's request for the path near the 'Three Brick Arches' to be improved. The Clerk will write to Pensthorpe thanking them for the works they will be carrying out. Pensthorpe also commented on the amount of dog mess in that area.

171 THE MELTON CONSTABLE TRUST

An update has been received regarding the Norfolk Orbital Railway. The Trust are making progress with their application for Heritage Lottery Funding.

172 TO MOVE THAT THE PUBLIC & PRESS BE EXCLUDED FROM THE MEETING UNDER THE PROVISION OF SECTION 1(2) OF THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

On the proposition of Cllr Coates, seconded by Cllr Westmancott **RESOLVED** that pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, that Public & Press be excluded from the Meeting, as publicity would be prejudicial to the public interest by reason of the nature of the business to be transacted.

173 TO RECEIVE AN UPDATE FROM THE GRASS CUTTING WORKING PARTY

See confidential minute.

174 OPEN SESSION

On the proposition of Cllr Coates, seconded by Cllr Foortse, **RESOLVED** the Council moves into Open Session

175 To confirm the date and time of the next meeting: - 28 March 2017

The meeting closed at 7:20pm.

CONFIRMED this day of 2017.

CHAIRMAN