

MINUTES of the proceedings at a Meeting of the **LEISURE & ENVIRONMENT COMMITTEE** of Fakenham Town Council held at Fakenham Connect, Oak Street, Fakenham, on **TUESDAY 20 DECEMBER 2016** at **5.30pm**, when there were present:

Cllr G. Acheson (Chairman)
Cllrs M Coates, J Holdom, A Vertigan, A Edwards, G Foortse, and C Rockett

Linda Jennings – Town Clerk

Public – 1 member

116 APOLOGIES

Apologies were received from Cllr Westmancott

117 DECLARATIONS OF INTEREST

There were no declarations of interest

118 MINUTES

On the proposition of Cllr Coates, seconded by Cllr Vertigan, the minutes were AGREED and signed by the Chairman.

119 MATTERS ARISING FROM THE MINUTES

104.1 Agenda's and minutes to be added to the web site. An amount has been set aside to revamp the web site. This will happen in the new financial year. On the proposition of Cllr Acheson, seconded by Cllr Foortse that the Clerk investigate companies in preparation for the tender process next year.

104.2 Cllr Foortse said that she would get a working party to tidy some of the overgrown areas of Queens Road Cemetery. The Clerk had received an email from a member of the public asking permission to monitor a flock of birds in the cemetery. Councillors agreed to this.

120 ELECTORS QUESTIONS

120.1 Cllr Foortse reported there are no litter bins on Norwich Road and she has noticed a lot of litter lying around. Cllr Foortse proposed that the bin outside the library is moved next to the bench opposite the Police Station. The Clerk will ask the District Council.

120.2 Cllr Foortse had received complaints regarding the parking issue on Nelson Road especially where the road narrows. This is a highways issue.

121 REPORTS ON THE COUNCIL'S ESTATE

Hayes Lane Playing Field – Cllr Coates reported that the hedge cutting is now complete. Whitelands – Cllr Acheson will be responsible for this area.

Aldiss Park & Goggs Mill Picnic area – no report.

Millennium Park – Cllr Vertigan reported no problems.

Queens Road Cemetery – All ok.

Peckover Cemetery – Cllr Foortse reported all ok.

Creake Road Cemetery – Cllr Vertigan reported all ok although he has concerns that new stock fencing that has been erected next to the cemetery may indicate that livestock are going onto this field. The hedge line next to this field and adjoining the cemetery is not secure. The Clerk will investigate ownership.

St Peters Gardens – All ok.

Cllr Acheson reported that the area near the Three Brick Arches has recently been fenced off. There is a section along the disused railway track that is impassable as very overgrown. The Clerk will write to the owners of Pensthorpe Conservation Trust to ask that this path is cleared and made up to the standard as the rest of it.

122 TO DISCUSS EDMONDSON'S ACRES PROGRESS

This is ongoing and in the hands of the solicitors.

- 123 TO DISCUSS A REQUEST FOR A STREETLIGHT TO BE SITUATED OPPOSITE THE LIBRARY**
An email has been received from a member of the public who had a fall on the path beside 'Drifters' and broke his leg. He has requested a street light as the area is very dark at night. On the proposition of Cllr Vertigan, seconded by Cllr Foortse that the Council writes to Highways requesting that a street light is placed in this area. All in favour.
- 124 TO DISCUSS THE REPOSITIONING OF A PORTACABIN FOR THE BRITISH LEGION**
Following a discussion it was agreed that the Clerk will contact David James to enquire what is required and the specification of the building.
- 125 TO DISCUSS A REQUEST FOR A DOG BIN TO BE PLACED BETWEEN WELLS ROAD AND SEPPINGS ROAD**
Cllr Rockett will clarify the position of the dog bin. On the proposition of Cllr Rockett, seconded by Coates more dog bins are purchased. All in favour.
- 126 TO RECEIVE A REQUEST FROM CIRCLE HOUSING REGARDING THEIR PLAY EQUIPMENT AT MERVYN KING CLOSE**
The Clerk has received a request that the Town Council carries out weekly inspections of this play equipment. Unfortunately the Town Council has no spare capacity to take on any more play areas. Councillors suggested that Circle Housing tries Victory Housing.
- 127 TO MOVE THAT THE PUBLIC & PRESS BE EXCLUDED FROM THE MEETING UNDER THE PROVISION OF SECTION 1(2) OF THE NPUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**
On the proposition of Cllr Coates, seconded by Cllr Vertigan **RESOLVED** that pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, that Public & Press be excluded from the Meeting, as publicity would be prejudicial to the public interest by reason of the nature of the business to be transacted.
- 128 TO DISCUSS TRAP LANE PROGRESS**
Nothing to report.
- 129 TO RECEIVE AN UPDATE FROM THE GRASS CUTTING WORKING PARTY**
Cllr Coates and Acheson would like to meet with the Highway Engineer. The Clerk will arrange this.
- 130 OPEN SESSION**
On the proposition of Cllr Acheson, seconded by Cllr Coates, **RESOLVED** the Council moves into Open Session
- 130 TO RECEIVE TREE SURVEY REPORT**
The Clerk and Cllr Acheson will appraise the report and obtain quotations for the tree works. On the proposition of Cllr Holdom, seconded by Cllr Edwards a report will be sent to committee members.
- 131 TO DISCUSS SIGNAGE AROUND THE TOWN**
Cllr Foortse removing unwanted signs from around the town. The press release was in Monday's EDP.
- 132 AGENDA ITEM FOR NEXT MEETING**
Cllr Foortse would like to arrange a Fashion Show showcasing the businesses of Fakenham.

133 To confirm the date and time of the next meeting: - 24 January 2017

The meeting closed at 6:40pm.

CONFIRMED this day of 2016.

CHAIRMAN