



Fakenham Town Council

3 January 2017

I give notice that you are summoned to attend the next **MEETING** of the **COUNCIL** at Fakenham Connect, Oak Street, Fakenham on **TUESDAY 10 JANUARY 2017** at **7.00pm**.

Yours faithfully

Linda Jennings
Town Clerk

AGENDA

In the interests of openness and transparency, Councillors and Members of the Public are reminded that the law permits any person to film, record, photograph or use Social Media in order to report on the proceedings of a meeting of the Council. The Council request anyone wishing to record the meeting lets the Council know beforehand so appropriate arrangements can be made to facilitate the recording.

To allow Fakenham Police to give a report

To allow 15 minutes for Electors Questions

To allow 10 minutes for District/County Councillors to address the Meeting

AGENDA

- 1 To consider for acceptance apologies for absence.
- 2 Declarations of Interest: Members are asked at this stage to declare any interests that they may have in any of the following items on the Agenda.
- 3 To confirm the Minutes of the Meeting held on 13 December 2016 (attached).
- 4 To receive an update on actions taken after the last Council Meeting if these matters are not included on the Agenda.
 - 4.1 Electoral Review of North Norfolk
- 5 To receive the Mayor's Announcements.
- 6 To receive any reports from Councillors who have attended Meetings outside the Council.
- 7 To receive an update on the Decision Log (attached).

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Town Clerk: Linda Jennings

- 8 To receive and note correspondence and comment upon any items for information and action (attached)
- 9 To receive and adopt the Minutes of the Development & Market Committees held on:
 - a) 9 January 2017 (to follow)
- 10 To receive and adopt the Minutes of the Leisure & Environment Committee held on:
 - a) 20 December 2016 (attached).
- 11 Financial Matters
 - a) To authorise payment of Accounts paid out of Meeting for December 2016 (attached) and receive Bank Reconciliation Statements for December 2016 (attached).
 - b) To receive budget versus actuals for period April to December 2016.
 - c) To receive and review amended Budget 2017-18 Budget and Precept Proposal
 - d) To agree Precept for 2017-18, authorise and submit Issue documentation to Norfolk District Council.
 - e) RFO's report.
 - f) To approve the annual subscription for the Society of Local Council Clerks at a cost of £200.
 - g) To approve the Financial Risk Assessment for 2017.
- 16 To award a grant under the Local Government Act 1972, Section 137
Under the provisions of Section 137 of the Local Government Act 1972 the following expenditure should be incurred which, in the opinion of the Council is in the interests of the area of its inhabitants and will benefit them in a manner commensurate with the expenditure:
 - a) Norfolk Age UK
- 12 To discuss the Annual Assembly for 2017.
- 13 To discuss issues regarding to Millers Walk car park.
- 14 To receive information for the Mayors Cadet for 2017/2018.
- 15 To receive any further items for the next agenda.
- 16 To move that the Public & Press be excluded from the Meeting under the provisions of Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960.
- 17 To discuss Town Council accommodation
- 18 To discuss a report from the Grass Cutting Working Party.
- 19 To move into Open Session
- 20 To note the date and time of the next meeting of the Council on 14 February 2017 at 7.00pm.