

MINUTES of the proceedings at a Meeting of the **LEISURE & ENVIRONMENT COMMITTEE** of Fakenham Town Council held at Fakenham Connect, Oak Street, Fakenham, on **TUESDAY 25 OCTOBER 2016** at **5.30pm**, when there were present:

Cllr G. Acheson (Chairman)

Cllrs M Coates, N Westmancott, G. Foortse, G. Thorpe, C. Rockett and J Holdom

Linda Jennings – Town Clerk

Public – 1 member

81 TO ELECT A CHAIRMAN OF THE COMMITTEE TO SERVE UNTIL THE NEXT ANNUAL MEETING OF THE COUNCIL

Cllr Coates proposed Cllr Holdom who declined. Cllr Holdom proposed Cllr G Acheson as Chairman, seconded by Cllr Foortse and AGREED unanimously

82 APOLOGIES

Apologies were received from Cllr A. Vertigan

83 DECLARATIONS OF INTEREST

There were no declarations of interest

84 TO ELECT A VICE-CHAIRMAN OF THE COMMITTEE TO SERVE UNTIL THE NEXT ANNUAL MEETING OF THE COUNCIL

Cllr Acheson proposed Cllr Holdom as Vice-Chairman, seconded by Cllr Thorpe, and AGREED unanimously.

85 MINUTES

The Minutes of the Meeting held on 20 September 2016 were, on the proposition of Cllr Acheson, seconded by Cllr Holdom, AGREED and signed by the Chairman.

86 MATTERS ARISING FROM THE MINUTES

86.1 The electricity supplier for Trap Lane is British Gas.

86.2 The Clerk will get quotes for these trees.

86.3 The purchase of the new mower and Brushcutter is now complete.

86.4 North Norfolk District Council has given permission for a volunteer group to tidy the roundabout at the Connect Building.

86.5 John Linden from the Urban Search and Rescue team cannot help with removal of the trees from Creake Road cemetery. The Clerk will get quotes from tree surgeons.

87 ELECTORS QUESTIONS

87.1 A member of the public reported 2 trees in Queens Road cemetery that have large amounts of ivy growing on them. The Clerk will ask the Groundsman to remove it.

87.2 Cllr C. Rockett asked if there was any progress with the 'Christmas Lights Switch-On. Members of the Public had shown interest in helping. He was referred to Kick Start.

87.3 Cllr Foortse reported that the area at the rear of Barons Hall is in a terrible state. The Clerk will write to Victory Housing and North Norfolk District Council.

87.4 Cllr Holdom has received a complaint regarding car parking at Millers Walk. The Clerk reported that she is also still receiving complaints. The Clerk will write to the car park companies head office and also the boss of the managing company. She will also seek advice from the District Council.

88 REPORTS ON THE COUNCIL'S ESTATE

Peckover Cemetery: Cllr Foortse reported there is a lot of litter in the cemetery. The Clerk will ask the Groundsman to clear.

Millennium Park: Cllr Foortse would like to organise a working party to tidy the flower beds. This was agreed.

Creake Road Cemetery: This area is ok.

Queens Road Cemetery: Cllr Foortse asked if the bins could be replaced at the Queens Road and Creake Road cemeteries. Also the planters need replacing and the chain link repairing. The Clerk will get quotes for new bins and ask the Groundsman to complete the repairs.

Whitelands: The wall at No 19 has been reported to the District Council.

Trap Lane: Cllr Coates reported that this area is ok although he did say the container needs painting.

Aldiss Park: Cllr Westmancott reported that this is ok although the car park is becoming very pitted. The Clerk will get a quote for the gate to be repaired. Cllr Rocket reported that mopeds are using the spinney of trees.

Goggs Mill: Cllr Westmancott reported there is ok.

Trap Lane Pavilion: Cllr Holdom has nothing to report.

Railway Cutting: Members of the public are still accessing the Cutting using the steep banks. Cllr Coates felt that the Town Council had taken all precautions to make the area safe. The Public Right of Way forms are now available on the website and in the office. The Clerk will also place this on Facebook and email various organisations to ask that they support this.

89 GRASS CUTTING WORKING PARTY

Nothing to report. The working party now consists of Cllrs Acheson, Holdom & Foortse.

90 LEGIONELLA REPORT FOR TRAP LANE

The report has been received and the Clerk will ask Cllr Grand to look at it.

91 TO DISCUSS EDMONDSONS ACRES PROGRESS

On the proposition of Cllr Acheson, seconded by Cllr Westmancott that the triangle of land currently used by the Angling Club and the access is retained by the Town Council. All in favour. The Clerk will email all Councillors with this proposition.

92 STREET LIGHT ON WATERFIELD AVENUE

UK power Networks will be carrying out works to move the overhead power cables underground. As the light is fixed to an electricity cost the Clerk will ascertain what contribution UK Power Networks will make.

93 THEFT OF ITEMS FROM TRAP LANE GARAGE

The Council's Insurance company have sent payment £847.50 for items stolen.

94 REPAIR OF STREET LIGHT ON CHURCH LANES

The street light above the archway on Church Lanes needs repairing and reconnecting. This was agreed.

95 POLICE INSPECTION OF TRAP LANE

The Architectural Liaison & Crime Reduction Officer for Norfolk Police met with Cllr Coates to suggest ways to improve security for the container and garage. Cllr Acheson proposed that the Clerk speaks to Cllr Duffy regarding CCTV.

Cllr Coates has also met with CGM to look at hedge cutting around the Estate. The costs would be £31 + vat per hour per machine and Operator and if hand cutting was required this would cost £495 + vat per day. The Clerk will ascertain how many days work this would take and when this would take place.

96 TO MOVE THAT THE PUBLIC & PRESS BE EXCLUDED FROM THE MEETING UNDER THE PROVISION OF SECTION 1(2) OF THE NPUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

On the proposition of Cllr Acheson, seconded by Cllr Coates **RESOLVED** that pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, that Public &

Press be excluded from the Meeting, as publicity would be prejudicial to the public interest by reason of the nature of the business to be transacted.

97 TO DISCUSS TRAP LANE PROGRESS

Nothing to report.

98 OPEN SESSION

On the proposition of Cllr Acheson, seconded by Cllr Westmancott, **RESOLVED** the Council moves into Open Session

99 To confirm the date and time of the next meeting: - 15 November 2016

The meeting closed at 7:20pm.

CONFIRMED this day of 2016.

CHAIRMAN