

MINUTES of the proceedings at a Meeting of the **ALLOTMENTS SUB-COMMITTEE** of the Leisure & Environment Committee of the Fakenham Town Council held at Fakenham Connect, Oak Street, Fakenham on **TUESDAY 19 JULY 2016** at 2.15 pm when there were present:

Tenant Representatives: Ms S Jennings
Mr S Tomlinson
Mr B Bridge

Council Representatives: Cllr M Coates

Town Clerk: Linda Jennings

1 CHAIRMAN

Cllr Coates will continue as Chairman.

2 MINUTES

The Minutes of the Meeting held on 12 April 2016, having been circulated, were signed by the Chairman.

3 APOLOGIES

Apologies were received from Cllr G Thorpe.

4 FAKENHAM POLICE

There was no one present from Fakenham Police.

5 ALLOTMENT REPRESENTATIVES

Greenway Lane

Cllr Coates had inspected the allotment sites and reported that a new sign is required for Greenway Lane. There are quite a few plots on all sites that have not been cultivated. The Clerk will arrange an inspection with the Chairman. Ms Jennings tendered her resignation as allotment representative at Greenway Lane. The Chairman thanked Ms Jennings for her service for the past 22 years. Ms Jennings suggested that some of the plots are too large and could be divided.

Rudham Stile Lane

The hedge at the entrance needs cutting back 2'. The Clerk will talk to the Groundsman, although this will be done later in the year.

Grove Lane

There is only one plot now vacant.

Mr Tomlinson asked that the Clerk inspects the allotments on a regular basis. This will be arranged with Cllr Coates. Some of the vacant plots need ploughing. The Council needs to purchase a tractor and plough. Cllr Coates and the Clerk will investigate. Mr Stringer who has a plot on Rudham Stile Lane is happy to rotavate plots for a small fee.

The Clerk will arrange for Notices to be erected advertising vacancies for Allotment Representatives at Greenway Lane and Grove Lane.

Cllr Coates presented Ms Jennings with a bouquet of flowers as a thank you.

6 DATE OF NEXT MEETING

The next meeting will be held on Tuesday 18 October 2016 at 2.15pm.

Meeting closed at 3pm.

CONFIRMED this day of 2016

CHAIRMAN