

**MINUTES** of the proceedings at a Meeting of the **LEISURE & ENVIRONMENT COMMITTEE** of Fakenham Town Council held at Fakenham Connect, Oak Street, Fakenham, on **TUESDAY 26 JULY 2016** at **5.30pm**, when there were present:

Cllr J Holdom (Chairman)

Cllrs Vertigan, M Coates, N Westmancott, G Acheson, G Thorpe, G Foortse and J Dougall

Linda Jennings – Town Clerk

Ann Kerrison – Administration Assistant

2 members of the public

**31 APOLOGIES**

Apologies were received from Cllr T Wilkes.

**32 DECLARATIONS OF INTEREST**

There were no declarations of interest.

**33 MINUTES**

The Minutes of the Meeting held on 28 June 2016 were, on the proposition of Cllr Coates, seconded by Cllr Acheson, AGREED and signed by the Chairman.

**34 MATTERS ARISING FROM THE MINUTES**

**34.1 Blocked Railway Cutting** – The clerk has received an email from Norfolk County Council customer service team stating that they had surveyed the rights of way between Holt Road and Norwich Road and there is no obstruction. Councillors felt this matter had been misunderstood by NCC and that this was a highways matter. **The Clerk will contact highways.**

**34.2 Quotation from AOT Engineering for work to the gate in Railway Cutting** – A quote of £780 + VAT has been received from AOT Engineering to replace the old wooden pallets with a galvanised metal gate and panel with locking facilities and removal of the old installation. It was agreed that this work needs to be carried out as soon as possible as it is a health and safety issue. **On the proposition of Cllr Vertigan, seconded by Cllr Thorpe, it was agreed to ask AOT Engineering to carry out this work as soon as possible.**

**34.3 Legionella Disease testing at Trap Lane** – Legionella testing is to be carried out at Trap Lane on 5 August 16. The groundsman will be there whilst the work is carried out. Councillors asked whether the water supply at Creake Road cemetery also needed testing. It was agreed that it doesn't because the water is not heated. It was agreed to put a notice on the water supply advising that the water should not be drunk. **The Clerk will ensure a notice is provided.**

**34.4 Electricity supplier quote** – The Clerk presented a list of comparison prices for various energy suppliers. The cheapest of these was British Gas. The current contract was organised through ESPO, and rates for this supplier were not available. **It was agreed that this rate needs to be obtained in time for the next meeting when a decision would be made.**

**35 ELECTORS QUESTIONS** – There were no elector's questions.

**37 REPORTS ON THE COUNCIL'S ESTATE**

**Peckover Cemetery:** Cllr Thorpe reported that an electrical box has been taken of the wall and needs to be replaced.

**Millennium Park:** Cllr Vertigan reported that the park was getting lots of use during the warm weather. The shrubberies have been weeded. The EP youth bus will be there during the day on a Friday during the month of August, and will return to evenings thereafter.

**Creake Road Cemetery:** Cllr Vertigan reported all ok, but the grass could do with cutting.

**Queens Road Cemetery:** No report was available.

**Whitelands:** Cllr Dougall reported the access to Rudham Stile Lane is overgrown. The Clerk confirmed that groundsman will attend to this. Cllr Dougall reported that Whitelands grassed area had been cut but the cuttings had been left instead of being removed. **The Clerk confirmed that these should have been taken away.**

**Trap Lane:** Cllr Coates reported all ok. There are still lots of rabbits evident on the site. **The Clerk will contact the gentleman who is using ferrets to reduce the rabbit population.**

**Aldiss Park:** Cllr Westmancott reported that this is ok.

**Goggs Mill:** Cllr Westmancott reported there is ok.

**Trap Lane Pavilion:** Cllr Holdom reported that Little Angels still had equipment outside as they will be working part-time during the school holidays.

**Railway Cutting:** Cllr Acheson said that this needed cutting to remove the nettles. He said the groundsman would be able to do this if he had a brush cutter on his strimmer. **It was agreed that a brush cutter blade should be purchased.**

**38 TO RECEIVE PLAN TO MONITOR AND IMPROVE COUNCIL CEMETERIES AND TO NOTE WORK COMPLETED AT CREAKE ROAD CEMETERY**

It was agreed to leave this item to the next meeting as a report was not available.

**39 TO RECEIVE ARCHITECTS DRAWING FOR PROPOSED WORKS TO FAKENHAM PARISH CHURCH BOUNDARY WALL**

Three options were presented to the meeting. Proposed by Cllr Acheson, seconded by Cllr Holdom, it was agreed that the preferred option would be installation of buttresses, which would preserve the existing wall, and which was advised by Purslows Architects. **The Clerk is to take the plans and a letter from the council, to the church wardens explaining the council's thoughts, to be forwarded to the church faculty for approval.**

**40 TO DISCUSS EDMONDSONS ACRES PROGRESS**

The Clerk informed the meeting that The Hawk and Owl Trust solicitors were not happy with the plans and have instructed Cruso and Wilkin to draw up new ones. The problem appears to be the boundary of Bacon's piece. Until this matter is resolved, the Council remain the lease holders of the land.

**41 TO DISCUSS REMEDIAL WORK TO CHERRY TREE IN GREENWAY LANE ALLOTMENTS**

The Clerk reported that the branches of the cherry tree are rubbing on the garage roof of one of the neighbouring properties. It was agreed that these need to be cut back. **The Clerk is to organise.**

**42 TO DISCUSS TREE SURVEY FOR ALL COUNCIL TREES**

The Clerk reported that quotes were requested from 3 companies, 2 had been received. Norfolk Trees quoted £525, Ravenscroft £575 for a more comprehensive survey. Proposed by Cllr Coates, seconded by Cllr Foortse, **it was agreed to employ Ravenscroft to undertake this survey.** It was agreed at the last meeting to have 4

