



## Fakenham Town Council

21 June 2016

I give Notice that a Meeting of the **LEISURE & ENVIRONMENT COMMITTEE** of the Fakenham Town Council will be held at Fakenham Connect, Oak Street, on **TUESDAY 28 JUNE 2016 at 5.30pm.**

Yours faithfully

Linda Jennings  
Town Clerk

### PUBLIC WELCOME

### A G E N D A

**In the interests of openness and transparency, Councillors and Members of the Public are reminded that the law permits any person to film, record, photograph or use Social Media in order to report on the proceedings of a meeting of the Council. The Council request anyone wishing to record the meeting lets the Council know beforehand so appropriate arrangements can be made to facilitate the recording.**

- 1 To receive Apologies for Absence.
- 2 Declarations of Interest: Members are asked at this stage to declare any Interests, which they may have, in any of the following items on the Agenda.
- 3 To confirm the Minutes of the Meeting held on 24 May 2016 (attached).
- 4 Matters arising from the Minutes.
  - 4.1 To consider a request for a litter bin in the alley between Norwich Road and Holt Road.
  - 4.2 To receive a Plan to monitor and improve Council's cemeteries and to note work completed at Creake Road Cemetery
  - 4.3 To receive advice from Hawk & Owl Trust regarding feeding birds
  - 4.4 To receive an explanation of the electricity quotation
  - 4.5 To report on a meeting with Fakenham Parish Church regarding the boundary wall
  - 4.6 To agree the final draft of the Lease for Edmondson's Acres

Fakenham Connect, Oak Street, Fakenham, Norfolk NR21 9DY

Tel: 01328 853653

Email: [info@fakenhamtowncouncil.co.uk](mailto:info@fakenhamtowncouncil.co.uk)

Website: [www.fakenhamtowncouncil.org.uk](http://www.fakenhamtowncouncil.org.uk)

Town Clerk: Linda Jennings

- 4.7 To receive a response from Command Pest Control regarding rat control
- 4.8 To receive a quotation from AOT Engineering for work to the gate in Railway Cutting.
- 4.9 To report on a meeting with CGM Ltd regarding the grass cutting contract
- 4.10 To report on the Cherry Tree at St. Peter's Gardens
- 4.11 To receive a response from Norfolk County Council regarding grass verge cutting
- 4.12 To receive a report on Legionella Disease Testing
- 5 To adjourn the Meeting for Electors' questions
- 6 To receive reports from the Council's Estate.
- 7 To receive a report from the Grass Cutting Contract Working Party
- 8 To discuss remedial work to cherry tree in Greenway Lane allotments
- 9 To discuss tree survey for all the Council's trees.
- 10 To receive a quotation from Fakenham Glass & Glazing to replace glass in bus stops on Smiths Lane and Wells Road at a total cost of £487.50 + vat.
- 11 To receive a quotation from Carben Construction to repair the Aldiss Park car park at a cost of £2974.70 + vat.
- 12 To appoint two Council Representatives to the Allotment Sub-Committee
- 13 To move that the Public & Press be excluded from the Meeting under the provisions of Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960.
- 14 To discuss Trap Lane Pavilion progress.
- 15 To move into Open Session.
- 16 To confirm the date and time of next meeting 26 July 2016