



Fakenham Town Council

17 April 2016

I give Notice that a Meeting of the **LEISURE & ENVIRONMENT COMMITTEE** of the Fakenham Town Council will be held at Fakenham Connect, Oak Street, on **TUESDAY 24 MAY 2016 at 5.30pm.**

Yours faithfully

Linda Jennings
Town Clerk

A G E N D A

In the interests of openness and transparency, Councillors and Members of the Public are reminded that the law permits any person to film, record, photograph or use Social Media in order to report on the proceedings of a meeting of the Council. The Council request anyone wishing to record the meeting lets the Council know beforehand so appropriate arrangements can be made to facilitate the recording.

- 1 To elect a Chairman of the Committee to serve until the next Annual Meeting of the Council.
- 2 To confirm the Minutes of the Meeting held on 26 April 2016 (attached).
- 3 To receive Apologies for Absence.
- 4 Declarations of Interest: Members are asked at this stage to declare any Interests, which they may have, in any of the following items on the Agenda.
- 5 To elect a Vice-Chairman of the Committee to serve until the next Annual Meeting of the Council.
- 6 To appoint a member with the relevant skills to the Human Resources Committee
- 7 Matters arising from the Minutes.
Millennium Park car park will be repaired on Thursday 2 June.
Rat problem at Goggs Mill picnic area.
The bowser for watering the flowers.
- 8 To adjourn the Meeting for Electors' questions

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Town Clerk: Linda Jennings

- 9 To receive reports from the Council's Estate.
- 10 To receive a request to nominate a recreational space to be dedicated as a Centenary Field to commemorate World War 1.
- 11 To consider a request for a litter bin in the alley between Norwich Road and Holt Road.
- 12 To receive a update from the Clerk regarding available space at Creake Road Cemetery.
- 13 To receive a thank you letter from Fakenham Town Band.
14. To move that the Public & Press be excluded from the Meeting under the provisions of Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960.
- 15 To discuss Trap Lane Pavilion progress.
- 16 To move into Open Session.