



## **Fakenham Town Council**

2 February 2016

I give notice that a **MEETING** of the **COUNCIL** at Fakenham Connect, Oak Street, Fakenham on **TUESDAY 9 FEBRUARY 2016** at **7.00pm**.

Yours faithfully

Linda Jennings  
Town Clerk

### **PUBLIC WELCOME**

### **A G E N D A**

**In the interests of openness and transparency, Councillors and Members of the Public are reminded that the law permits any person to film, record, photograph or use Social Media in order to report on the proceedings of a meeting of the Council. The Council request anyone wishing to record the meeting lets the Council know beforehand so appropriate arrangements can be made to facilitate the recording.**

- 1 Housekeeping.
- 2 To allow Fakenham Police to give a report (if present).
- 3 To allow 15 minutes for Electors Questions
- 4 To allow 10 minutes for District/County Councillors to address the Meeting.
- 5 To confirm the Minutes of the Meeting held on 12 January 2016 (attached).
- 6 To receive apologies for absence.
- 7 Declarations of Interest: Members are asked at this stage to declare any interests that they may have in any of the following items on the Agenda.
- 8 Mayor's Announcements.

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Town Clerk: Linda Jennings

- 9 To receive any reports from Councillors who have attended Meetings outside the Council.
- 10 To receive an update on actions taken after the last Council Meeting if these matters are not included on the Agenda.
- 11 To receive and comment upon any items for information and action.
- 12 To receive and adopt the Minutes of the Development & Market Committees held on:
  - a) 18 January 2016 (attached).
  - b) 1 February 2016 (attached).
- 13 To receive and adopt the Minutes of the Leisure & Environment Committee held on:
  - a) 26 January 2016 (attached).
- 14 To receive and adopt the Minutes of the Policy & Resources Committee held on:
  - a) 19 January 2016 (attached).
- 15 Financial Matters
  - a) To authorise payment of Accounts and Accounts paid out of Meeting for January 2016 (attached) and receive Bank Reconciliation Statements for January 2016 (attached).
  - b) To receive the Internal Audit Report (Interim) 2015-16
  - c) To approve the North Norfolk District Council for the precept of 2016/17.
- 16 To exchange any information on any matter which might properly be included on the Agenda of the March Meeting.
- 17 To move that the Public & Press be excluded from the Meeting under the provisions of Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960.
- 18 To discuss Town Council accommodation
- 19 Staff Matters
- 20 To move into Open Session.